

Bandon Library Friends and Foundation
Annual Meeting Minutes
May 28, 2024
(DRAFT AUG 26)

Attendees:

Megan Maloney (President), Cathy Larcom-Johnston (Vice President), Linda Hill (Secretary), Tracy Hodson (Treasurer), Sabrina Johnson, Lorna Logan, Maureen Haggerty (via Zoom), Christine Kingsbury (Library Director), Karen Thomas, Dennis Hitchcock, and Karl Berry (guest).

Absent: Horty Joyce.

The meeting was chaired by Megan Maloney. Introductions were made around the room.

Previous Minutes:

The previous year's Annual Meeting minutes were not available. They will be made available for comments, possible corrections and acceptance at a future quarterly meeting.

Treasurer's Report: Tracy Hodson

Tracy presented the Income and Expense Report and Balance Sheet for July 2023 through April 2024.

Income items:

- The 100 Strong organization (and matching grant) donated \$8,000+ for books.
- Lifetime Members this year decided to help pay the library utilities instead of for books, in the amount of \$13,000. This amount is to be paid directly to the city.
- The operating fund balance is currently \$31,353.28.
- Tracy pointed out that the remaining amount of \$6,000 in the Margery Wilson Estate donation for the RFID system was not used to pay for the annual licensing fees and other regularly occurring expenses associated with the system. It was agreed that the balance remaining in the estate donation account will be used to help defray these expenses until the

account is depleted. Tracy will adjust the account downwards accordingly by \$928 to reflect this.

- Annual donations amount to almost \$24,000. This includes \$500 for children's programs, staff picks \$280, Lifetime Members \$13,000,
- Monthly Never Ending Sale donations averaged between \$200 and \$400, and other miscellaneous donations.
- Megan explained the grant received through the Bandon High School Leadership program from a grant issued by the Ford Foundation and Rotary Club. Students in the program were able to decide where the funds would go. They were very thorough in their investigation of all the applicants, and after speaking with Christine (library director), the students determined that an art cart with supplies would be a good use of the funds. BLFF was successful and received \$1,300 (the largest dollar amount of the various groups being awarded monies).

Expense items

- Liability insurance went up by \$200.
- The annual donation to the library was \$19,000.
- Lifetime Members purchases included \$2,789 from the previous year's amount allocated that was not spent until this year (2023-2024).
- Utilities amount donated to the library from the Lifetime Members \$13,000.

Megan discussed the fact that our donations to the library this year have not yet been decided. Tracy said that our income over expenses this year is currently approximately \$5,000. Last year we gave more than we took in.

Overview of 2023 to 2024 Year: Megan

As discussed above, BLFF received grant monies this year, and it was exciting to see that the High School Leadership Program students got involved and learned about the needs of the library and the importance of filling some of those needs. After attending the awards ceremony where the students talked about the recipients and their decision-making process, Megan says she feels that this is a new generation which understands the needs of non-profits and their place in the community.

Historian: Sabrina

Sabrina took the time to look back at prior membership applications, and she feels that perhaps we need a new type of brochure that can be made available to patrons, perhaps displayed in the library in an eye-catching way and at events.

She is finding a few gaps in the archives and will reach out to people to see if she can obtain materials that will fill out the missing pieces of information.

Discussion of the Past Year: Various attendees

Tracy said that she is concerned about the aging of the BLFF board members. She thinks that younger people are not inclined to join the board due to time and energy constraints. Karen commented that this concern feeds into Sabrina's thoughts on giving the BLFF a more contemporary and dynamic face. She wondered if there is some way to focus on appealing to more recently retired folks moving into the community. Megan said she believes this is an ongoing issue for non-profits in general. Sabrina asked how we might encourage people to help us without making a long-term commitment, perhaps at an event that only needs short-term planning. She said that parents in the story time group that meets in the library are enthusiastic, and there might be a way to tap into their enthusiasm to help with such short-term projects.

Christine commented that programs such as the book club that bring folks physically into the library are a huge help. Cathy noted that she has three newer helpers sorting books for sales who are glad to help but do not want to do more.

Dennis mentioned that he doesn't see the BLFF as being notably a part of events that the library puts on, even when sponsored by the Friends. A more visible presence at any event is important. He also commented that the aging problem is chronic in other organizations that he has been involved in.

Cathy suggested that we might be able to take part in the community Meet and Greet at the Bandon Public Market.

Sabrina asked if we have an official logo. (We do; it is the "building" graphic that is on the BLFF newsletter and other items and brochures). Lorna, who has been involved with the BLFF since the '90s, said that there were older folks involved then, too. She asked where we might find them. Dennis suggested putting

brochures not just in the library and at events but also in real estate offices where realtors could promote the library (and BLFF) as part of the community.

Linda offered to spearhead an informal committee to brainstorm these ideas and more, and to come up with a presentation for the board. Dennis, Karen and Sabrina offered to be a part of this group.

Election of Officers: Megan

The Board officers resigned: Megan (President), Cathy (Vice President) Tracy (Treasurer) and Linda (Secretary). All officers stated that they are willing to serve for another year. Lorna MOVED and Karen SECONDED to re-elect all the officers for a year. MOTION passed unanimously.

Members whose terms are up: Horty, Megan, Linda and Lorna. All indicated that they are willing to serve for another three-year term. Tracy MOVED and Dennis SECONDED that these members be elected for another term. MOTION passed unanimously.

The next annual meeting was set for Tuesday, May 20th, 2025.

The meeting adjourned at 3:08 p.m.

Minutes taken by Linda Hill, Secretary.