

Bandon Library Friends and Foundation  
Meeting Minutes  
February 27<sup>th</sup>, 2024

**Attendees:**

Present: Megan Maloney (President), Cathy Larcom-Johnston (Vice President), Linda Hill (Secretary), Sabrina Johnson, Lorna Logan, Maureen Haggerty, Christine Kingsbury (Library Director), Sheri Wright (Library Advisory Board President), Karen Thomas, Dennis Hitchcock, Horty Joyce, Karl Berry (guest).

Absent: Tracy Hodson

This meeting was chaired by Sabrina Johnson, BLFF Board Member and Historian.

**Previous Minutes:**

Corrections were made to the previous minutes as follows:

- The amount raised for the silent auction was \$1,243.
- Gaia Riverwood-Brown donated all the finished thank you cards (not just the photo) for the Lifetime Members Club donations.
- In the Library Director's report, Horty and Karen suggested asking the 100 Strong group for their financial support. With our Library Director's input, Sheri Wright, Chair of the Bandon Library Board, gave a great presentation to 100 Strong.

Karen moved and Dennis seconded that these corrections to the minutes should be approved. The motion was passed unanimously.

**Library Director's Comments: Christine Kingsbury**

Christine had just returned from the Coos County Library Allocation meeting. The proposed allocation was approved officially and is ready to move forward.

Christine wanted to thank Cathy for advocating strongly throughout the process. The proposal should go to the County Commissioners for approval March 19. The terms of the allocation are for a four-year transition, so Bandon Library's budget will still be tight for a while, but eventually the library will get the full allocation, Cathy added. The meeting was attended by interested parties from Coquille and Bandon.

Christine thanked the Lifetime Members who donated \$13,000 this year to help with the utilities bill. She will ask the city for help with the utilities and there is a possibility that the city will take on the utilities next year.

Christine reported that the library received a Cassell grant for youth programming, and she has been able to purchase equipment for them. Vicki Affatati will teach a painting class, and there will also be a knitting class. Jan Ayers, the Library's program specialist, also received a \$3,000 grant for her storytelling program.

The Celtic harp concert saw a full house! Although the Sprague sound and lighting systems were problematic, the concert was enthusiastically received, and Christine did let the City know of the problem. She thanked the BLFF for supporting and paying for the concert. Megan stated that the Friends have submitted a check for the venue and lodging for the performers. There were also additional cleaning costs and advertising, and the proceeds from the donation jar that was set up in the lobby of the theater will cover the extra expenses.

Dennis noted how extraordinarily well-attended the event was, and he wondered if it would be beneficial to have a BLFF table for information at future events, as people may not know who the Friends are. Maureen suggested we could have membership forms available. Christine indicated that 75% of our funding is dependent on library facilities and program usage, however, this applies only to people who enter the library. Off-site program attendees cannot be counted. The SWOCC event had 70 people attending. Christine is looking with SWOCC at possibly collaborating to get a portable planetarium for an installation in the Barn that could be hosted in the summer.

New Library Programs: Storytelling Café; Open Board Games Days; Computer Lab given by Larry Baker from 101 computers who will donate his time once a month; a monthly High School Hangout, an Age Café, a Seed Bank for patrons (and others) to obtain free vegetable seeds; a Native American Innovation program (consisting of a display similar to that of the recent dinosaur program). There will again be a summer reading program and, instead of Title Wave, presenters from ESO will come into the library. Costs of this last program will not come out of our budget.

### **Treasurer's Report: Cathy (for Tracy)**

There is an update in the finance packet given to the board members for the January balance sheet. Cathy had asked Tracy to give us an account of the "balance of the house money." It should read "balance of RFID money." Originally the Friends gave \$58,000 – donated to the BLFF by the Estate of Marjorie Wilson - for the RFID media check-out and inventory system. \$47,000 of this was spent by the previous library director. When current library director Christine was hired, there were still many expenses remaining to be paid. However, there is now \$6,000 left over to be spent on RFID expenses. There are ongoing costs connected with the system, including a yearly license fee of about \$2,000. Christine asked if this payment could come out of the remaining \$6,000 and the BLFF Board said yes.

Megan noted that a motion was needed for the previous quarter's balance and income/expense reports. Lorna moved and Dennis seconded that the reports be approved. The motion passed unanimously.

For this quarter's balance and income/expense reports Cathy moved and Horthy seconded that they be approved. The motion passed unanimously.

Karen wanted to know if the BLFF minutes can be sent to the Library Advisory Board. Maureen said that if she gets them, she posts them to the website. A discussion followed, but no decision was arrived at. The consensus was that this would be fine.

### **Art Gallery: Megan for Tracy**

Elaine Dunham's art, currently on display on the gallery walls, will be leaving at the end of the month. Manuella Durson will be the artist featured next month, with a display by The Wool Company in the lobby case.

### **Historian's Report: Sabrina.**

Sabrina thanked everyone who had put relevant Bandon Library-/BLFF-related flyers in the BLFF basket for her to add to the archives.

**Lifetime Members' Club: Cathy**

After including the late donation at end of January for the LTM annual drive, the final amount stands at \$13,000. Cathy will write an article about this for the next newsletter.

**Book sales: Cathy/Horty**

Neverending Sale receipts: November \$401, December \$207, January \$333, February to date \$300.

Cathy commented on the BLFF participating in the possible community yard sale. She had e-mailed the Chamber of Commerce and was told that April 20 would be the date if there is one. Even if the event is not held, we could hold a BLFF fundraiser that day on our own and advertise it. A one-day Itty Bitty Sale is scheduled for July 6<sup>th</sup>. The bigger Summer Sale will be held on the 9<sup>th</sup> and 10<sup>th</sup> of August (with set up on the 8<sup>th</sup>).

Dennis asked what we would sell at the yard sale. Cathy said that it would be books, DVDs, CDs, puzzles, other media. She would like both BLFF and Library Advisory Board members to drop off a \$5 item before the sale. A DVD donation of approximately 900 items was recently dropped off. Cathy also mentioned that a new volunteer has begun sorting donated media items for the various BLFF book sales.

Christine asked about the art that is currently stored in the back of the library, whether that would be appropriate for the yard sale or silent auction. Cathy didn't believe it would be appropriate for the yard sale. There isn't wall space at the Silent Auction. Tracy had stated the gallery's schedule is full for the next year. Previously donated art had been considered for an art sale

**Library Advisory Board: Karen**

The Board had a meeting on February 15<sup>th</sup>. Christine outlined the programs that she had informed us about earlier in our meeting. Cathy gave a report from the County Library Board. She also had a copy of the County Board's master plan that had been revised in 2016. She gave copies of the January 10<sup>th</sup> letter that the City of Bandon Mayor had written to the Coos Library Board and Coos County Commissioners. Megan thinks that will be useful and should be included in the minutes of this meeting.

### **Book Club: Karen**

Recent books discussed have been: January, "The Sparrow;" February, any Faulkner novel. Books chosen through June are listed on the website. Usually between 9 and 15 people attend the monthly book club meetings. The group lost Sharon Haga, who had provided homemade treats. She will be missed, not only for her baking skills but also for her unique outlook on life! Megan asked how long the meetings usually last; Karen said that they usually run for an hour or so. She is pleased that the club is going so well. Maureen thanked Karen for all the work she has done. Karen said that the library staff, especially Cody, have been very helpful.

### **Newsletter and publicity. Megan**

Megan spoke with Eunice about the upcoming newsletter. Eunice needs to receive articles by February 29<sup>th</sup>. They can be anything related to books, not just about the BLFF. Cathy will have a list of all the sales and the Silent Auction.

Megan is currently putting events and announcements on the BLFF Facebook page and other places in Bandon and Coos County. The Friends have submitted a grant application through the Bandon Leadership Program (High School), Rotary Club and Ford Foundation. (Cathy and Maureen have done the paperwork.) Megan was impressed with how involved the students are. Whether we are chosen to receive the grant, we are getting the experience of applying. Christine asked us all to be aware of possible grants to apply for.

### **Other Business:**

Sabrina referred to Dennis having mentioned providing an information table at future events. Sabrina believes we have a brochure describing the function of the BLFF. Cathy said that we do have something at the circulation desk. Maureen thinks she has the original of it. Megan thinks perhaps it would be a good idea for everyone to have a look at this and make any suggestions/recommendations. Sabrina would like to have copies of an updated version available for any events. Karen asked if it would help to have a banner, something to call attention to the BLFF at events. Linda said that she will research this.

Sabrina had given a talk at a recent Rotary meeting. She said that her impression was that the group had not understood how much the library and the Friends do

for the community. Sheri had the same thought about the 100 Strong organization.

**Next Meeting**

The next meeting – our annual meeting -- will be held on May 28<sup>th</sup> at 2:00 p.m. in the Sprague Room.

The meeting adjourned 3:05 p.m.

Minutes were taken by Linda Hill, Secretary.