

Bandon Library Friends and Foundation
Meeting Minutes
October 26, 2021

Attendees: Megan Maloney (President), Horty Joyce, Cathy Larcom-Johnston (Vice-President), Linda Hill (Secretary), Karen Thomas, Cody Barkdull (Interim Library Director), Horty Joyce, Maureen Haggerty.
Absent: Tracy Hodson (Treasurer), Sabrina Johnson, Lorna Logan, Gaia Riverwood-Brown.

Previous Minutes: (Megan)

Karen MOVED to accept the minutes of the July 2021 meeting. Maureen seconded the motion, and the motion passed unanimously.

Treasurer's Report: (Megan)

Megan furnished the September balance sheet and income and expense report and the quarterly report provided by Tracy. Cathy had noticed we had not repaid the endowment fund for a loan of \$15,000 taken out for the operations account in July 2020. We had not received the funds from Wilson estate at that time and wanted to ensure we had enough to donate to the library for the RFID system and new computers. After discussion, Cathy MOVED that we accept the treasurer's report with a correction to show the transfer of funds. Karen seconded the motion, and it was passed pending notation of transfer.

Library Director's Comments: (Cody)

Cody reported that the city is moving forward with the interview process for new director. She will reach out to the Library Board to report on this. Two applicants are set to be interviewed. A "meet and greet" will be scheduled with the Board and library staff. Megan asked if Library Friends might be invited to attend. Cody will enquire and let both Megan and Sheri Wright (Library Board Acting President) know.

Strategic Plan: (Megan)

Cathy, Karen, Linda and Megan have been going over the 2015 plan and making revision suggestions. This is a lengthy project, and the information is not yet ready to distribute to the board. The committee is focusing on the goals and self-determined responsibilities as stated in the last iteration of the plan. The committee will continue to meet approximately every few weeks. It is hoped that we can send out a similar questionnaire to the one sent out to patrons in 2015, then gather data January thru March. Hopefully the plan can be presented to the board some time in 2022 for discussion and finalizing.

Lifetime Members Club: (Cathy)

Karen asked if projects for this year have been settled on. Cathy has sent out a letter to Lifetime Members explaining that staff was unable to suggest any viable projects. One possible solution is to give this amount to the library so that the director can use it. Comments included contributing to director's budget. Joseph Bain (a Lifetime Member) had suggested having a \$150 donation as an option. Maureen suggested that this year the funds raised should be unrestricted. Cathy will clarify the situation for larger donations for club members via email. Karen suggested phone calls to two donors who have contributed larger amounts. Deadline for club donations is the end of November.

Classic Movie Night: (Cathy)

Cathy presented a letter suggesting we join forces with the Sprague Theater to present two movies a year there. The availability of the Sprague Room is unknown at this time. (The Sprague Theater has Surround Sound and comfortable chairs, and would allow more attendees, socially distanced, than the Sprague Room.) The two movies we would show in partnership with the Sprague would still be free, as opposed to the ones Jeff Norris (the Theater manager) shows. Cathy wants to avoid encroaching on his plans. Jeff had received \$10,000 to upgrade the theater equipment as part of the community outreach. The movies would not be on Monday nights necessarily. Maureen wondered if the movies will be part of the schedule Jeff has. It was agreed that this could be a great way of supporting community events. Cathy's thought is to meet with Jeff again and get a plan agreed upon in writing. We would have to pick the movies, help at the snack bar, do the usual advertising. It was suggested that perhaps the BLFF board as a whole unit could choose the titles. Cathy MOVED to work towards this goal, Linda seconded, and the motion passed unanimously.

Never-Ending Book Sale: (Cathy/Horty)

There are now books from our sale stock in the lobby display cases that are for sale to library patrons. They will be displayed until the end of the year. The NEBS income for October to date is \$85. Cathy and Horty would like to see NEBS advertised more on Facebook.

Itty Bitty Sales: (Cathy/Linda)

Future sales will possibly be every other month, depending on COVID. Amy Fraser has said she would help load and unload books, as has Pete Bauer. Maureen will start advertising more on Bandon Cares when appropriate.

Art Gallery: (Megan)

Nothing is currently changing currently through December.

Book Club: (Karen)

Because of the ongoing COVID-19 situation, Karen had nothing to report.

Travel Night: (Megan)

Travel Night is also on hold, due to the pandemic.

Historian: (Megan)

Sabrina will begin to bring the archives up to date.

Newsletter: (Megan)

Junice is looking forward to producing another newsletter. Megan suggested having articles to her by November 15th. and there will hopefully be a newsletter out at the beginning of December.

Library Board: (Karen)

Karen had talked to Cody about the Library Board. She hasn't heard anything from the City Manager. Cathy attended the latest Coos Library Board meeting. That board hopes to have a revision prepared for reallocation of county funds for all libraries in Coos County by January 2023.

Other:

Megan read Dennis Hitchcock's letter that accompanied a \$500 donation that he made in memory of his brother Jack Hitchcock who died in January 2021 after contracting COVID-19 at the age of 91. Megan had wondered if excerpts from Dennis's letter about Jack and his lifelong teaching contributions in public schools, with Head Start in Arizona after his retirement and his work to raise funds for his local library. She contacted Dennis and received his approval to do so.

Website: (Maureen)

Maureen shared the last few years' statistics on the website page views, which showed how much visits to the site dropped off after the beginning of the pandemic. She has also taken former Board member Jeffrey Miller's information off the site.

Next meeting Date:

The next meeting was set for January 25, 2022, at 3:00 p.m. in the Sprague Room. The question was raised whether we would continue with quarterly rather than monthly meetings. It was agreed that by January the future might be a little clearer.

The meeting was adjourned at 4:37 p.m.

Minutes taken by Linda Hill, Secretary