

Bandon Library Friends and Foundation  
Meeting Minutes  
July 27<sup>th</sup>, 2021

**Attendees:** Megan Maloney (President) Cathy Larcom-Johnston (Vice-President), Linda Hill (Secretary), Tracy Hodson (Treasurer) Karen Thomas, Sabrina Johnson, Cody Barkdull (Interim Library Director), Jennifer Croft.

**Absent:** Horty Joyce, Lorna Logan, Gaia Riverwood-Brown, Maureen Haggerty.

**Previous Minutes (Megan)**

Karen MOVED to accept the minutes of the previous April 27, 2021, meeting, Tracy seconded the motion and the motion passed unanimously.

**Treasurer's Report (Tracy)**

The fiscal year began on July 1. Although the previous year was an anomaly because of the pandemic, finances ended in the black, thanks to the Margery Wilson bequest.

The annual amount that we give to the City became due this month. Tracy will deliver a check to the City for \$18,000 as was agreed to at the last board meeting. She renewed the domain name for three years for a \$60 discount. She reported that although she filed a tax return last fall, she received a letter from the IRS saying they didn't receive the return, so she is resending it. Since the last meeting, one Umpqua Bank CD became due and was rolled over. The other CDs that became due were not rolled over but were left as cash because the current low interest rates do not make it worthwhile to renew them. Cathy MOVED to accept the report, noting that it needs one correction. Karen seconded and the motion passed unanimously.

Cathy stated that she would like us to put \$5,000 from the Wilson estate into the endowment fund and recommended adding it to the September CD. This prompted a discussion about how CDs are designated. No specific funds are currently designated as endowment funds. There is a total of \$131,359.48 in various CDs. There was also a discussion also as to when to distribute the interest from the endowment fund. Tracy stated that she was unaware that the interest should have been donated separately to the library and said that she will calculate the amount from the time she became treasurer and will distribute appropriately. Sabrina MOVED to deposit \$5k from the Wilson estate into the CD that is going to roll over in September. Linda seconded, and the motion passed unanimously.

**Library Director's Comments: (Cody)**

The library is going to start the Children's Story Time once again on Fridays. She reported that the plan is to also recommence an Arts and Crafts time and that one of the mothers will be leading it. Julie Tipton, the previous Children's Library director, may participate. Cathy wondered if children would be masked. Cody said that patrons with young children are excited to see this activity beginning again.

Jennifer Croft, the former director, speaking as a guest, said that she has thoroughly enjoyed her time here. Board members were unanimous in their thanks to Jennifer for her service to the library during the past very difficult year.

**Strategic Plan: (Megan)**

There have been three meetings so far. Megan, Cathy, Linda, Karen, Jeffrey and Tracy have all attended at least one meeting. They are reviewing all goals from the previous plan and hope to finish all sections by the next board meeting to present to the entire board. It has been an informative process to review goals and to be reminded of how much we have accomplished. The committee appreciates the clarity of Maureen's original work in putting the plan into writing.

**Book Sale/Itty Bitty Sales: (Cathy)**

The income from the Itty Bitty sales for the 2020-21 fiscal year is over \$2,100. There was continuing discussion about a possible silent auction of artwork, books, etc. at the next major sale, whenever that can take place. If there is a holiday sale, it will be small and held in the Sprague Room, with emphasis on better books. The event will require masks, but all arrangements are currently tentative. Cathy is planning to have an Itty Bitty sale outside on August 7th. Linda, Gaia, Jeffrey and Cathy went through half of the inventory in the closets. There is still no room for general donations, but now the closets are beginning to clear slightly, and Cathy is accepting limited donations for fiction, art and children's books.

**Art Gallery: (Tracy)**

We have shows up again in the gallery and on the long wall inside library now that the library is open on a limited basis. The next show in the gallery will be Vera Melnyk's solo mosaic show.

A group of Kachina dolls was donated last year. Unfortunately, it has been determined that these are not genuine Hopi dolls. A library patron objected that this constituted cultural appropriation. There was a discussion about what to do with them. Jennifer Croft suggested returning them to the Hopi Nation, and another suggestion was made that we put them into the possible silent auction. There is uncertainty about where the ultimate responsibilities lie in addressing this type of complaint. (In this case a library patron objected and the staff made the decision to withdraw the items.) It was agreed that there is a need to separate custody of physical donations to the Foundation from the decision-making responsibility that belongs to the library board and director. Cathy suggested that if the library wants to send them back, perhaps they should take that responsibility. However, Jennifer Croft pointed out that there is a library statewide protocol for dealing with objections. That would be the sensible course of action for dealing with objections in the future. It was agreed that the library staff did their best at the time in handling the objection regarding the Kachina doll donation.

**Never-Ending Book Sale: (Cathy)**

NEBS has made \$347 this month to date.

**Lifetime Members Club: (Cathy)**

Cody has talked to the staff, and they will come up with two or three projects for members to vote on for this coming year.

**Classic Movie Night: (Cathy)**

Cathy received an email letting us know that our renewing movie permit starts October 1<sup>st</sup> unless we say we can't hold the events. She can let the permit organization know within the next month whether we

will need to cancel for this coming year. Because of the pandemic and its possible future impact on the community this is a low priority. Also, she said, winter is probably not the right time to restart the program, even if it is feasible. All things considered, it is perhaps better to postpone it. Cathy will wait until September to notify the permit people.

**Book Club: (Karen)**

Karen said that she put a notice in newsletter about a restart of the book club, but there has been no feedback so far. As things are so unsettled with the library board, the city and the change in director, she feels it still needs to be on hold until the future is more secure.

**Travel Night: (Megan)**

Travel Night is also on hold due to the pandemic.

**Historian: (Megan)**

Sabrina has accepted the position of historian. There has been no work on the archives since Barb and Steve Adams left. Sabrina plans to begin working to update the records next month. She will reach out and get information as she needs it.

**Publicity: (Megan)**

Publicity for the Itty Bitty sale is being posted on Facebook, on the library website page, in the *Coffee Break* and *Bandon Buzz*. Information will be on the bookmarks that the library staff makes available.

**Newsletter: (Megan)**

Everyone agreed that Eunice did a great job, as usual. We feel lucky to have her contribute to the Friends in this way.

**Library Board: (Karen)**

Karen reported that the Board seems directionless at this time, with no scheduled meetings or input.

**Next meeting Date:**

The next meeting was set for October 26 at 3:00 p.m. in the Sprague Room.

The meeting was adjourned at 4:30 p.m.

Minutes taken by Linda Hill, Secretary.