

Bandon Library Friends and Foundation
Meeting Minutes
April 26, 2022
2:00 p.m.

Attendees: Megan Maloney (President), Cathy Larcom-Johnston (Vice-President), Linda Hill (Secretary), Tracy Hodson (Treasurer), Sabrina Johnson, Horty Joyce, Lorna Logan, Karen Thomas, Christine Kingsbury (Library Director), Gaia Brown

Guests: Rick Banks, Ann Sandstrom (library patrons, BLFF members)

Previous Minutes (Megan)

Cathy MOVED that the minutes of the January 25, 2022, meeting be accepted as written. Karen SECONDED, and the motion passed unanimously.

Request for Partnership for Local Author (Ann Sandstrom)

Ann would like to arrange a presentation by Oregon author William Sullivan at the library and with the help of the BLFF. She has a personal relationship with his family. William Sullivan lives in the Eugene area. Ann will get his contact information so someone from the BLFF or the library can speak with him about the possibility of this and what the cost might be.

Library Director's Comments (Christine)

Christine is going through all library policies to make sure they are in line with what they should be. She has done much research including checking with other libraries and the American Library Association (ALA). She will share this information with the Library Advisory Board for its members' input, share information also with the BLFF and the community, and present it to the City of Bandon for their decisions.

Various Board members spoke about different people who have given presentations in the Sprague Room. Most of these people gave programs free of charge but had products (books, jewelry, pottery) available for sale. Many presenters have increased the library's/BLFF's/City's prestige. Christine feels that it is important to have rules in place in writing and that they be consistent and fair. She wants what is best for the library and the community.

Gaia wanted Christine to know how happy the entire community is that she is here.

Christine reported that the number of library visitors has increased from 700 in January to 2,000 in March. Activities that the library is working on include a craft time and Lego time for kids on an open basis. She is considering a coffee and conversation time Friday mornings for adults. This could include art, rock painting, travel, etc. Karen suggested a standard form/outline for presenters to fill out.

The library will participate in Arbor Day events this weekend. The RDIF tagging is about halfway finished.

Historian/Poster Board for Matching Membership Funds (Sabrina)

Sabrina has been working on getting Historian records up to date.

In connection with promise of \$1,000 to be used as matching funds for BLFF memberships/donations in 2022, Sabrina has created a large poster to display in the library and at BLFF events that shows where

we stand with raising these matching funds, and she showed it to the board. This will be on display in the library.

Library Board (Karen)

The Library Advisory Board is meeting every other month. The last meeting was April 19, and the Board will next meet June 21. Sherry Wright is the new active chairperson of the library advisory board and has been working with Christine independently in the process of reviewing a book of guidelines.

Cathy reminded the BLFF Board that we are not involved in the Library Advisory Board. Karen said that although this is true, because these two groups are so intertwined it would be good for them to regularly interact.

In response to Tracy's question about who "owns" the Sprague Room, Cathy said that the BLFF may reserve the Sprague Room just as any members of the public may. Lorna said that what is "owned" by the BLFF is the Logan Room. Horthy said that the Sprague Room is separate from the library; the library cannot take it over. Cathy explained that the BLFF can also use The Barn at no cost.

Treasurer's Report (Tracy)

Karen MOVED that the financial reports be accepted as presented, and Lorna SECONDED the motion. The motion passed unanimously.

Karen wondered if there would be a difference in the interest rate for putting more money into any given CD. There was also discussion about possibly waiting for a few months until interest rates go up. Tracy gave her reasons for staggering CDs to give us flexibility.

Cathy wondered about the status of the monies left over from the Wilson estate after purchase of the RFID system and computers. Jeffrey Miller had suggested at the time we were voting on the RFID system that we might put part of the bequest into programs for children. Cathy recommended that we consider putting \$20,000 into this programming.

Tracy will prepare a report to let the board know the exact details of the bequest amount, the dispersions so far, and the amount remaining. She will talk to Edward Jones about the timing for staggering the other CDs. It was moved by Cathy to open a \$100,000 CD for three years. Karen seconded. The motion passed unanimously.

Karen MOVED to move \$20,000 into a line item named "Programming." Cathy SECONDED. The motion passed unanimously.

The subject of a memorialization to Margery Wilson for the bequest was raised. Cathy volunteered to discuss this with Christine and come back to the board with ideas for this.

Bandon Community Yard Sale (Cathy)

It was decided to hold a spontaneous Itty Bitty type sale during the community yard sale on April 23. Megan advertised the sale on Facebook, a table was set up in the library foyer and the sale made \$87 in book sales and \$32 in donations. The \$87 for books will go into the Never Ending account. Feedback from patrons was good, and it was a fun day. Christine came to give us support and to thank Cathy and Horthy for putting the sale on. The conclusion was that it was worthwhile and that if the community sale is repeated next year, we could concentrate on putting out less expensive books.

Book Sale: Itty Bitty (Cathy)

The first Itty Bitty Book Sale for the year will be held Saturday, May 7th. If it is raining or windy, we will move inside to the Sprague Room. If so, we will encourage masking.

The Gary Larson book and print sold for \$500. These items had been owned by Joe Thomas and were donated by Karen Thomas.

Book Sales: Never Ending (Horty)

Horty reported proceeds. \$300 has been collected for this month to date (including the \$87 from the community-wide sale), \$344 was the total for March, \$97 for January, and \$335 for February.

Library Readers Book Club (Karen)

Twenty people showed up for the organizational meeting. It was decided to meet on the second Tuesday of each month. The first book to be discussed will be *The Lincoln Highway*. Lorri Malloy will lead a Wednesday group in the attendance is overwhelming. Karen was very pleased by the attendance and enthusiasm. As more live events start happening, enthusiasm may wane, she said, but it is a great start.

Art Gallery (Tracy)

The mosaics exhibition is due to come down June 1. Vicki Affatati will be the featured artist, with skyscapes and seascapes at the next two-month show. The sculptures are staying up. Tracy has booked August and September with a new photographer. On the long wall inside the library, a Victoria Tierney show will be up for approximately three months. To have Vicki's show in the gallery and Victoria's works on the long wall will be good for an official reopening of the gallery.

Newsletter (Megan/Eunice)

The BLFF's spring 2022 newsletter was mailed out to all BLFF members approximately April 1. Eunice has asked again that all articles/submissions be sent to her in a timely manner as she needs to coordinate with the printer and others in layout and production. She is encouraging us all to consider submitting library-related topics in order to make the newsletter interesting for library patrons. Christine said that she could provide a simplified version of her library board report. The board again thanked Eunice for all her work in editing, producing, and sending out the newsletter.

Trivia Night (Tracy)

Tracy said that she plans to work on reinstating this event.

Regular Book Sales (Cathy)

Cathy reported that the closet in the Sprague Room is full, with 120 boxes, and has been purged for Itty Bitty sales. There is no chairperson for the regular sale at this point. She wondered whether we could perhaps have a simple 50 cent sale. She asked Lorna if she will think about taking it on. Karen commented that having a real book sale is what the reading community is all about.

Movie Event (Horty/Cathy)

The June 18 BLFF FREE Family Movie event will be held at the Sprague Community Theatre. Three BLFF volunteers will be needed to greet those attending the movie and to man the snack bar. Doors will open at 6:00 p.m. The movie will begin at 6:30 p.m. after an introduction by Tracy Hodson, and an intermission will be held. Refreshments, provided by Jeff Norris, the theatre manager will be available for purchase before the movie begins and at intermission. Any donations will go toward the

maintenance of the Theatre. Jeff will buy the movie permit. Megan will make a flyer and do publicity on the website, the Coffee Break and Facebook.

Travel Night (Megan)

Travel Night is still on hiatus, due to the pandemic and the lack of a Travel Night Coordinator. However, Ivy Wagner, a library patron, has offered to work with library staff to start a Friday morning adult gathering that could include a travel component. As more information becomes available it will be shared with the BLFF board. Christine said that a library staff member would coordinate this. Gaia indicated that she might be interested in helping.

Strategic Plan (Megan)

We hope to have questionnaires available for library patrons to fill out online and in writing to give their opinions about what library services they most use, what library services they would like added, etc. to help both the Bandon Library and the BLFF learn how best to support the community. This information will be included in the BLFF's updated Strategic Plan.

Publicity (Megan)

We continue to use Facebook to advertise/publicize events at the library and will begin again using the Coffee Break, Bicoastal Media (local radio stations), iJPR.org (public radio) Bandon.TV (local website), and the Chamber of Commerce/Visitor Center, along with flyers posted throughout town.

Next Meeting Dates:

The next annual meeting date is set for Tuesday, May 24, 2022, at 2:00 p.m. in the Sprague Room. (*NOTE* This location was changed to The Barn because of a scheduling conflict in the Sprague Room.) It will be brief, focusing on election of officers and overview of 2021-2022 activities/events. Megan will officially invite the public to the meeting via publicity. We will not discuss any new business or report on ongoing projects or events.

The next quarterly meeting date is set for Tuesday, July 26, 2022, at 2:00 p.m. in the Sprague Room.

The meeting was adjourned at 3:57 p.m.

Minutes taken by Megan Maloney, President; and Linda Hill, Secretary.