

Bandon Library Friends and Foundation
Meeting Minutes
February 25, 2020

Attendees: Megan Maloney (President/Secretary), Jennifer Croft (Library Director) Tracy Hodson (Treasurer), Karen Thomas, Horty Joyce, Gaia Riverwood, Linda Hill, Marilyn Noorda

Absent: Cathy Larcom-Johnston (Vice-President), Lorna Logan, Sabrina Johnson, Eunice Olson.

The meeting was called to order at 3:35 p.m.

The Board said good bye to former BLFF Board members Barbara and Steve Adams, who stopped by.

Previous Board Meeting Minutes (Megan)

- A MOTION was made by Karen Thomas to approve the Board meeting minutes from January 28, 2020. Motion was seconded by Tracy. Minutes were APPROVED unanimously by the Board.

Treasurer's Report (Tracy)

- The balance sheet for January 31, 2020 showed \$34,311.21 in the checking account. Including the Endowment Fund, the total was \$178,829.37. Total income for January was \$8,400.77.
- Last week a donation check arrived for \$250 from Sterling Bush, a Lifetime member who moved away from Bandon about five years ago.
- Amy Moss Strong told her that *The World* would be sending \$200. It is also possible that Rotary will be sending a donation.
- Lifetime member club still has \$408 which will go to purchasing audio books.
- Horty made a MOTION to accept the Treasurer's Report. Marilyn seconded. The report was unanimously APPROVED as presented.

Budget (Tracy) The City of Bandon for the library. Last year the decision was made to donate \$18,000. The total net income was over \$23,000, which left \$5,000 for BLFF expenses and programs. The consensus was that we estimate a donation of \$16,000 for 2020-2021, paid in two payments. The Library Director, Jennifer Croft, will prepare a breakdown of how to allocate the funds and bring it to the Board. Tracy reported that the City budget meeting is delayed until April, so that will allow time to revise the figure if necessary. Tracy is on the City's budget committee and will work to ensure that our donation funds are reported correctly in the budget line items.

- A MOTION was made by Karen that the minimum amount the Friends will donate to the library for 2020-2021 year is \$16,000. Horty seconded. The motion was unanimously APPROVED.

Library Director's comments (Jennifer)

- Jennifer discussed this year's Title Wave author visit. She plans to have copies of the author's titles available for library patrons. There will also be a display in the library. She is currently seeking support from community organizations and businesses and is hoping to hold a reception at The Barn on May 6, the day the author is to speak. Suggestions were given to Jennifer as to possible businesses who might be willing to lend their support.
- Jennifer reported that the Library Board meeting had gone well and that the annual library budget had been discussed.

Earth Day Celebration (Gaia)

- Gaia asked if there is participation this year planned by the library or the Friends. There will be booths available at the Bandon Marketplace on April 18th. It was noted that Sarah might be planning something in connection with the celebration. Gaia thinks it would be good publicity for the library.
- No decision was made.

Trivia Night (Tracy)

- The evening made \$600 plus promises of a couple of checks.
- Thirty-seven people attended, there were seven teams. No one came in costume. People enjoyed the evening. The trophy was awarded to Eunice's husband's team, "Abandoned Orphans."
- The next theme might be "Worlds Real and Imagined."
- Tracy said there had been the possibility of a kids' trivia event being organized.
- She sold a mug, a couple of bags and a couple of drinks.

Art Gallery (Tracy)

- Tracy has started the process of calling for mosaics, she anticipates it being a good show.
- There will be a Reception on Saturday, February 29th, for the Dimocks and Jane Ujhazi.

Newsletter (Megan for Eunice)

- Megan reported that the edition is complete, and that it is currently being folded by Eunice.
- Megan reminded the Board that the Friends are responsible for giving Eunice input for events. She suggested that even events not necessarily to be detailed in the upcoming edition could be written up and given to Eunice, who can then hold it for the appropriate edition.

Never-ending Book Sale (Horty)

- Horty reported that the sale has earned \$318 so far this month.
- She described the process of allocating book donations to the NEBS. As those donations come in, the Library Director decides which should be put into the library and which should go to the Friends. Gaia does a preliminary sort of those titles into sale books and NEBS books, then other volunteers sort them into different genres. Horty has set up a chart to clarify the procedure.
- Horty said she has enough volunteers to handle the process at this time. In future, though, it will be helpful to utilize the volunteer lists.

Movie Night (Horty)

- The February movie was "Roberta." There were approximately 16 people attending. The March movie is "Citizen Kane."

Volunteer Recruitment (Megan for Sabrina)

- Gaia brought up the recent donation of books from Sheila Lewinski and how this is to be handled.
- A general discussion arose about the most effective way to utilize the volunteer list that is collected from the form people complete when they sign up for membership. There is an extant list that is kept by Maureen Haggerty who forwards names to the appropriate board members.
- Karen said she can use help with the book club, and Tracy said she will need a strong person to help with the mosaic show hanging.
- Jennifer said that she had talked with Margaret Pounder at the Bandon Chamber of Commerce who wanted to know if the library needs volunteers. Jennifer will contact her with information.

Book Club (Karen)

- February's book was "Where the Crawdads Sing" by Delia Owens. Nineteen people attended, which is the largest number of participants to date. The book for March is "Astoria," a non-fiction

book by Peter Stark. Karen will not be present, but Harty will host the event, and Karen has organized others to help.

Travel Night (Marilyn)

- February's topic was "Civil War Battlefields." The presenter was Gary Will from Reedsport. He was an excellent presenter and was very well received. Marilyn has booked him to come back in March with a presentation on the Caribbean. There was a good turnout with 31 people present.
- Marilyn asked about the possibility of using travel films, either from the library or from her own collection, to fill in for nights when no presenter is available. Jennifer said that she will work with Marilyn and check the copyright and public performance rights for these films.

Fundraising (Megan)

- Lois Olds, whose donated seascape oil painting earned almost \$500 from its raffle last year, has offered to donate some of her smaller paintings that could be sold for \$50 to \$75 each. Megan wondered if the library's foyer cases might be available to place the paintings so patrons could see them and bid on them in a silent auction. Tracy suggested another donated painting (of haystacks) that could also be an auction piece, and that it might be possible to arrange to do something for these works during April and May, when the cases are available. Megan will work with Tracy to fine tune this possibility and bring it back to the Board next month.

Meeting time (Megan)

- The 5:30 p.m. BLFF monthly meeting time that has been in effect for the last year or so has not had much of a positive effect on public attendance.
- It was agreed that 3:30 p.m. will be the permanent BLFF monthly meeting time through the fiscal year.
- The next meeting of the BLFF Board will be held Tuesday, March 24, at 3:30 p.m.

Meeting adjourned at 5:00 p.m.

Minutes taken by Linda Hill