

Bandon Library Friends and Foundation
Meeting Minutes
January 28, 2020

Attendees: Rosalyn McGarva (Library Director), Jennifer Croft (Library Director), Megan Maloney (President/Secretary), Cathy Larcom-Johnston (Vice-President), Tracy Hodson (Treasurer), Horty Joyce, Karen Thomas, Micah Dearen, Gaia Riverwood

Absent: Sabrina Johnson, Linda Hill, Marilyn Noorda

The meeting was called to order at 3:35 p.m.

Board members and other attendees recognized Rosalyn McGarva for her six years as Bandon Library's Director, sharing memories of the accomplishments and contributions made during her tenure.

Previous Board Meeting Minutes (Megan)

- A MOTION was made by Tracy to approve the board meeting minutes from November meeting held on December 11, 2019. This was seconded by Horty. The minutes were APPROVED unanimously by the Board.

Treasurer's Report (Tracy)

- Tracy shared the December balance sheet, with \$35,993.40 in the checking account and \$144,518.16 in the Endowment Fund, for a total of \$180,511.56, effective December 31, 2019. In December, income included \$321 from the Never-ending Book Sale and \$1,939 from the December Holiday Sale. This figure does not include donations or memberships. Total income for December was \$3,911.91.
- Tracy also provided fiscal year-to-date income and expense information. Not including special funds from the Lifetime Members Club, Trivia Night, and Staff Picks Project, BLFF income thus far this fiscal year is \$10,787, about half of our income from 2018-19. Tracy will be paying the BLFF's remaining \$9,000 library donation for the second half of the fiscal year to the City of Bandon.
- Tracy will meet with Budget Committee members Cathy and Karen in February. The new City Manager attended the most recent Library Board Meeting.
- Cathy commended Tracy for her detailed and understandable treasurer's reports. Cathy made a MOTION to approve the treasurer's report, Karen seconded, and the motion was APPROVED by the Board.

Library Director's Comments/Library Board (Rosalyn)

- Rosalyn thanked the BLFF for its support of her and the library, stating that without the BLFF the library would have a building and staff but not books and other media. She also thanked the BLFF for the beautiful artwork in the gallery and along the library walls, the plants and colorful pots, the colorful banners, much of the furniture, the list goes on and on.
- Upcoming events include "Estate Planning Tips" with Robin Miller, "Aerobic Writing," "Eco Film Fest" to be held in the Sprague Theatre, "How Scams Work and Why It Matters," and "Mandala Art."
- Rosalyn asked if the BLFF would pay the cost - \$210 - for an alarm on the back door of the library foyer/art gallery. There was some discussion of who – the City, the Library Board, the Library, the BLFF – should pay for this. Megan said it could be discussed further next month, and asked for a written estimate. Rosalyn said she would ask the locksmith for this.

Library Director's Comments (Jennifer)

- Jennifer is very happy to be at the Bandon Library. She is spending much of her time listening and observing.

Library Board (Cathy)

- The new City Manager attended the last Library Board meeting. He seems to feel the library is great. Cathy asked if the library needed a new roof, would the City pay for it? His response was that the City, the Library Board, and the BLFF would get together to come up with a plan. This is one reason that the Endowment Fund should be maintained; one day it will be needed. He is very willing to communicate with the Library Board. He was patient in explaining budget information with the Board

Trivia Night (Tracy)

- Micah is moving out of state this month. She has been incredibly helpful and an important force behind Trivia Night.
- Tracy went over plans and background for Trivia Night. Tracy ordered new BLFF tote bags which will be available at Trivia Night and at the library's check-out counter. These will be sold for \$5.
- Money raised will be available for Children's Librarian Julie Tipton.

BLFF Bequest (Tracy)

- Tracy spoke with the Executor of the Estate of Margery Wilson, who left her home to the BLFF. There are some necessary repairs to be done and the home needs to be cleaned before an estate sale can be held and then the house can be put on the market. The estimated value of the home is \$170,000.
- Micah suggested there be some sort of tribute to Margery and that the BLFF make people aware that they can name the BLFF as a nonprofit beneficiary in their wills. Cathy reminded the group that another person left 25% of the sale price of their home to the BLFF. This is why the current Endowment Fund is healthy.

Art Donation (Tracy)

- Barbara and Steve Adams, previous BLFF Treasurer and BLFF Newsletter Editor/Historian, are moving. They generously donated artwork to the BLFF. Another person donated some kachina dolls to the BLFF. Gaia suggested that this be acknowledged in a BLFF newsletter.

Art Gallery (Tracy)

- The current show comes down this weekend. The new show, "A Grain of Sand, A Drop of Water," is by photographers Susan and Steve Dimock. The long wall display will be up through April, then Tracy's mosaics will go up. Ava Richey and Gaia Riverwood's work will go up after that.

Newsletter (Megan for Eunice)

- Eunice has sent out an email asking people to submit their articles by February to include events and activities for April, May, and June.

Volunteer Coordinator (Megan for Sabrina)

- Sabrina is organizing Women's Health Day, which is held this weekend. She apologized that she has not been able to take on the responsibility of the Volunteer Coordinator as well as she wished. At this point in time she can better accomplish smaller, limited projects. She understands that it would be better to have someone else take over the position; unfortunately, there isn't anyone available

to do so at this time. Maureen Haggerty, who manages the BLFF website, has done a lot of organization creating a list of potential volunteers.

Never-ending Book Sale (Horty)

- As of today, the NE has earned \$413 for January.

Classic Movie Night (Horty)

- The January movie was "The Cowboys." There were 13 people in attendance. February's movie will be "Roberta" with Fred Astaire and Irene Dunn.

Book Club (Karen)

- The January 20 book was "Winter of Our Discontent" by John Steinbeck. There were 13 people in attendance. February 17's book will be "Where the Crawdads Sing" by Delia Owens.
- The idea of somehow "sharing" Bandon LIBRARY READERS Book Club books with other book clubs was discussed.

Travel Night (Horty for Marilyn)

- Thirty-three people attended the January 28 program on "Africa" with Sally Shackel, who may return to give another Travel Night program. Next month's program will be "Civil War Battlefields" with Gary Will.

Fundraising (Megan)

- Recent fundraising efforts include Trivia Night, which is both a fundraiser and a community event, and the Lifetime Members' Club. Cathy explained that the library director and assistant director pick three projects they would like for the library but for which there are not designated funds. Lifetime members then attend a meeting to hear presentations on the different projects and vote on which one they would like to financially support. Cathy thanked Rosalyn for being a lifetime member and providing input for the program.
- Cathy, who developed the program, said that she felt people want to know what their donations are going for. She proposed and the Board agreed that the Lifetime Members' Program be the responsibility of the Vice-President.

The next BLFF Board Meeting will be held Tuesday, February 25, 2020.

The meeting adjourned at 4:50 p.m.

Minutes taken by Megan Maloney