

**Bandon Library Friends and Foundation**  
**Meeting Minutes**  
Tuesday, April 23, 2019

**Attendees:** Megan Maloney (President/Secretary), Cathy Johnston (Vice-President), Barbara Adams (Treasurer), Steve Adams, Horty Joyce, Lorna Logan (via Facetime), Rosalyn McGarva, Marilyn Noorda

**Absent:** Sabrina Johnston

The meeting was called to order at 5:33 pm.

**Previous Board Minutes (Megan)**

- A MOTION was made by Marilyn Noorda to approve the board meeting minutes from March 26, 2019. This was seconded by Karen Thomas. The minutes were accepted and APPROVED unanimously by the Board.

**Treasurer's Report (Barbara)**

- Treasurer's report for March 2019: On March 1, the operating funds balance was \$38,619.60. For the month, there were income of \$606 and disbursements of \$2,894.09. On March 31, the operating funds balance was \$36,331.51 and the endowment fund balance was \$143,810.46. At the close of business today, checking account balance is \$19,399.77. Two expenditures – Brenda Brainard and Lynn Anderson presentations – came from the Lifetime Members Club funds. Marilyn Noorda made a MOTION to accept the treasurer's report. This was seconded by Horty, and APPROVED by the Board.
- Third Quarter Budget – Barbara made available this information to the Board. She feels the BLFF is doing fine with expenses. The liability insurance came way over budget, almost double. The next payment will be due in February 2020. Rosalyn will research to see if she can find if a liability insurance offered to library districts might include coverage for library friends' groups.
- Barbara asked if the BLFF wished to continue its membership in the Bandon Chamber of Commerce at an annual cost of \$65. The Board suggested cancelling for the next year and then reviewing the decision in one year. Megan will share BLFF events/activities to be posted on the Chamber's calendar.
- The BLFF has an endowment fund CD (#0605) at Umpqua Bank that matures at the end of May. Barbara Adams is authorized by the BLFF Board to cash out this CD at maturity and purchase another CD for approximately 12 months, at the optimal rate. There was a MOTION made by Horty, seconded by Cathy, and APPROVED by the Board.

**Budget Meeting (Barbara)**

- Barbara suggests holding this in early June. She will come up with several dates.

**Library Director's Comments/Library Board (Rosalyn)**

- Rosalyn shared information on the many library events that were held over the past month and others that will be held over the next few months.
- The Title Wave author, Willy Vlautin, will give one of his presentations at Bandon's Sprague Theatre on Thursday, May 23, at 7:00 pm.
- Rosalyn recently attended the Oregon Library Association annual conference in Vancouver, WA.
- The City Budget is being developed. Library copy fees will be raised to \$.20 per page effective May 1.
- There was a quarterly city employee meeting on budget. Bandon's tax rate is \$.45, much lower than other Coos County cities.
- Rosalyn said that Robert Mawson suggested the BLFF write one check to the City of Bandon for the BLFF's library donation. This would not include dedicated funds like Staff Picks and Lifetime Members Club, which don't go through the City. Barbara favors this, as she feels it would be more efficient and

less work for everyone involved. She asked that the Board think about this and make a decision at a future meeting.

#### **Bandon Cares/Volunteers (Cathy)**

- Cathy said that Bandon Cares' website has a new tab, a Volunteers page, where local nonprofits can list volunteers they need.
- Megan mentioned that she will be speaking with Darcy Standefer about becoming more involved with the BLFF. Megan also has tried to get in touch with library friends' groups for Coos Bay and North Bend Libraries to find out what how they recruit and maintain their volunteers. She also feels that we need to contact potential volunteers directly to see how they would like to support the BLFF.
- Barbara asked the Board to consider letting people in the community know how desperate the BLFF is for volunteers, and that its programs cannot continue without additional support. She has looked into bonding for the person who takes over the Treasurer position, to protect the BLFF's assets.
- Lorna will contact Sabrina to see how she/Lorna can help with the volunteers' information Sabrina is organizing. Karen also offered to help.
- Cathy said that no additional volunteers are needed for the summer and holiday book sales.

#### **Raffle – oil painting (Megan)**

- The painting was available for the Board to view. Megan will speak further with Rosalyn about having it hung in the library.

#### **SpotLines Poetry Program/Reception (Megan)**

- A week ago, a reception was held for students grades 5-12 in Bandon, Langlois, and Port Orford whose poems were chosen to receive special recognition in the SpotLines' poetry contest. SpotLines is a quarter magazine edited and published by local writer Weld Champneys. Weld judged the Piehl Poetry Program submissions for over 10 years. Weld and other volunteers worked in the classrooms with students. Any poem submitted by these students was published in a special youth edition of SpotLines. Additionally, first-place winners received a \$20 cash prize and all winners received plaques and certificates. Poems were read at the reception. Megan said that Cathy and Horty also attended and assisted.

#### **Art Committee/Trivia Night (Tracy)**

- There is no new information.

#### **Volunteer Coordinator (Megan for Sabrina)**

- Sabrina submitted an article on the need for volunteers to the BLFF Newsletter.
- Lorna will follow up with Sabrina, who has received information on BLFF members and how they may be interested in volunteering from their membership forms.

#### **Newsletter (Steve)**

- There was just a small number of newsletters returned in the mail. Pat Reed/Pat's Printing again donated the cost of the printing – approximately \$160 – to the BLFF.

#### **Never Ending Book Sale (Horty)**

- In March \$607 was raised. Some of this was deposited April 1.
- So far this month, the Book Sale has earned \$313.

#### **Movie Night (Horty)**

- Twelve people attended April's movie, "The Naked Spur."
- May's movie will be "The Bachelor and the Bobby-Soxer."

- Steve advertised an upcoming movie in the newsletter with a movie poster.

#### **Book Club (Megan for Karen)**

- Twelve people attended April's book club meeting to discuss "Eleanor and Hick: The Love Affair that Shaped a First Lady" by Susan Quinn. This book emphasized Eleanor Roosevelt's personal life and relationships apart from FDR.
- The book club will discuss Wallace Stegner's "Angle of Repose" in both May and June due to the book's length and literary impact. In June, the group will choose books for the remainder of 2019. "Becoming" by Michelle Obama has already been chosen for July.

#### **Travel Night (Marilyn)**

- Twenty-five people attended the April 22 Travel Night program of "St. Maarten (both Dutch and French sides) after the Hurricane," given by Gary Will. Gary has offered to give another travel night, this one on Civil War battlefields sometime next year.
- Marilyn will follow up with Coos Bay/North Bend Libraries about licensing they hold in order to show travel films.

#### **Other**

- Barbara mentioned that the BLFF just received a second donation of \$425 for children's programs from Silver Shoes Yoga Club. This is a group Karen belongs to. She explained that the instructor's fees are held by the group. Quarterly, the group goes to lunch, courtesy of these monies. What is left over is donated to a local nonprofit organization.
- Steve said that at the annual meeting his term comes up but he does not wish to be considered for nomination. This is because he and Barbara will be moving over the next year. Therefore, the volunteer roles they fill will need to be replaced.
- Next month is the annual meeting. As suggested by Barb and Steve, a monthly meeting will not be held in May. Barbara stressed how important it is that everyone attend and summarize what's happened over the past year.

**Next meeting will be Tuesday, June 25, 2019, at 5:30 pm in the Sprague Room.**

**Meeting was adjourned at 6:43 pm.**

**Minutes prepared by Megan Maloney**