

**Bandon Library Friends and Foundation  
Meeting Minutes**

Tuesday, November 27, 2018

**Attendees:** Megan Maloney (President), Cathy Johnston (Vice President), Barbara Adams (Treasurer), Steve Adams, Lorna Logan, Karen Thomas, Horty Joyce, Lorna Logan

**Absent:** Sabrina Johnson, Marilyn Noorda

**Visitors:** Gail Smelzer, Russ Sisk, and Darcy Standefer

Meeting was called to order at 5:33pm.

**Welcome (Megan)**

- This meeting will likely be about reporting rather than introducing new topics.
- A reminder -- when shopping on Amazon, please log into smile.amazon.com and choose "Bandon Library Friends & Foundation" as the charity of choice.

**Previous Board Minutes (Megan)**

- A MOTION by Barbara was made to approve the board meeting minutes from October 23, 2018, seconded by Lorna Logan. Minutes were accepted and APPROVED unanimously by the Board.

**Treasurer's Report (Barbara)**

- Treasurer's report for October 2018: On October 1, the operating funds balance was \$34,237.76. There were income of \$756.03 and disbursements of \$2,779.95 for the month. On October 31, the operating funds balance was \$32,213.84, and the endowment fund balance was \$141,309.78. Today's checking account balance is \$12,531.99. Karen Thomas made a MOTION to accept the treasurers report. This was seconded by Horty Joyce, and APPROVED by the Board.

**Funding Proposal (Barbara)**

- At last month's meeting Barbara introduced the idea of changing how BLFF funds are spend. Instead of trying to budget for the current year based on anticipated funding, Barbara proposed that we budget for the following year based on what we take in the current year, starting in 2019.
- She recommends moving one BLFF CD at Umpqua that comes due December/January to the BLFF checking account on January 1, 2019. This would become the BLFF 2019 budget. Barbara met with Bart Stein with Edward Jones, which offers higher guaranteed interest rates than what are offered at Umpqua Bank. Another CD coming due in December/January would be moved to Edward Jones. Horty made a MOTION that we follow both these recommendations, Lorna seconded the motion, and the Board APPROVED.

**Library Director's Comments/Library Board (Cathy for Rosalyn)**

- The Bandon Public Library has won the LIBRARY JOURNAL America's Star Library Award for Public Library Service 2018. Three libraries in Oregon received this award -- Waldport, Portland, and Bandon. The award is based on four per capita statistics: circulation, library visits, program attendance, and public internet computer use. Rosalyn is justifiably thrilled.
- There is no direct cash award or a plaque, but it does mean bragging rights and when we apply for a grant as part of the statement we can say we were one o f the 2018 America Star Libraries.
- November 5 there was a County Library Board meeting which Cathy attended along with other Coos County Library Board/Staff. The presenter from the state library praised library friends groups. She said that future libraries will continue to evolve and need to do more community outreach including adult programming.

### **Holiday Book Sale (Cathy)**

- Everything is in place for the December 1 Holiday Sale.
- Russ Sisk will assist Cathy and attend the entire sale, set up to tear down, to learn the process.
- Next year Russ may be trained on selecting media for the sale and pricing items.
- Volunteers will be bake/deliver 11 dozen cookies.
- Horty and Megan will take memberships 10:00 am until noon.
- Volunteers have been scheduled for set up, working the sale, and tear down.
- Cathy is open to training people to do all aspects of the sale.
- She previously chaired both the holiday sale and the summer sale. Lorna is now in charge of the summer sale.
- Cathy has recently formed the Lifetime Members Club, and also created the Never Ending Book Sale. The NE Book Sale brings in more money annually than both book sales. Coos Bay and Port Orford Libraries now have their own NE Book Sales.
- There are currently 45 boxes of books for sale for the December 1 event. There also will be many gift items for sale, including approximately 30 prisms.
- Cathy explained that every year the BLFF collects money from all its fundraising efforts. These are then passed on to the Library Director. Barbara explained that the library is not set up to accept donations. Horty explained how taxes help fund mostly library staff, pensions, insurance.
- There was a discussion of BLFF programs, the Staff Picks Program, and the Douglas County Libraries' shut down.

### **BLFF Lifetime Members Club (Cathy)**

- The first meeting of the LM Club was held November 4. Twelve people attended, toured the library, decided on a library project to fund -- Brenda Brainard's adult programs -- based on recommendations made by the library director and assistant director, and wrote checks.
- Since then, there have been additional funds donated to purchase another library director recommendation -- pots for library plants. A small donation was given towards purchase of cushions for a bench in the children's library.
- Everyone who attended this meeting will possibly attend the next meeting, to be held October 6, 2019, 2-4 pm.

### **Salmon in Silt Project (Megan for Tracy)**

- This program culminated on November 8 with the unveiling of the mosaic piece "Salmon in Silt," paid for with private donations and placed inside the Bandon Library. Tracy is now researching lighting to highlight this piece, which will likely be covered by a donation from Juul Insurance.
- Also on this day, cutouts of salmon decorated by artists were auctioned off, with proceeds going toward future "Art in Public Spaces."

### **Presentation – "Trivia Night" (Megan for Tracy)**

- The date for the first Trivia Night has been changed to January 19, 2019 from 6–9pm because it can be held in the Barn, a larger venue than the Library's Sprague Room, at no cost to the BLFF. Tracy will meet with Jeff Norris, who is in charge of the Barn. The new theme will be "Magic." There will be 10 categories so that players of all ages and knowledge can participate. There will be a costume prize and door prizes.
- Tracy will appreciate help from BLFF volunteers the day of the event.
- Proceeds will go toward a kids' computer or another item for the children's library.
- Publicity will go out after the holidays.

## Committees

### **Art Committee (Megan for Tracy)**

- New art by Vicki Affatati and a friend is on the long wall inside the library for about two months.
- Effective December 1 and through January 31, the library art gallery show will be "Nature-Works," eco-dyeing and printing on fabric and paper.

### **Staff Picks (Cathy)**

- The year-long program is approaching the end. Barbara said there is still \$1,200 in the account; there may be invoices still out.

### **Volunteer Coordinator (Megan for Sabrina)**

- Sabrina continues to work on obtaining new volunteers and creating/maintaining a spreadsheet of where volunteers are needed.

### **Never Ending Book Sale (Horty)**

- As of today we have earned \$340 for November.

### **Movie Night (Horty)**

- There were 12 people in attendance for November's movie, "Trains, Planes, and Automobiles."
- December's movie will be "My Man Godfrey."

### **Book Club (Karen)**

- The November meeting went well, with six attendees. About half liked the book, "After Alice." There is always a good discussion.
- At December's meeting, the discussion book will be "Indigo Girl," which is historical fiction.
- Books for the first six months of 2019 will be chosen.

### **Travel Night (Horty for Marilyn)**

- There were 25 people in attendance for Tim Palmer's excellent presentation, "Wild and Scenic Rivers."
- Tim may return in the spring for a different program.

### **Newsletter (Steve)**

- December 10 is the deadline for newsletter submissions.

## OTHER

- Megan said that Merle Logan shared a positive, reaffirming article on the "Future of Libraries." Copies are available on the table.
- Russ spoke about how much she enjoyed the BLFF's Author Night program when she first arrived in Bandon. The board mentioned that this could possibly continue, perhaps on a quarterly basis, if there are volunteers to put on the program.

**Next meeting will be Tuesday, January 22, 2019, at 5:30pm in the Sprague Room.**

**Meeting was adjourned at 6:29 pm.**

**Minutes prepared by Megan Maloney**