

**Bandon Library Friends and Foundation**  
**Meeting Minutes**

Tuesday, August 28, 2018

**Attendees:** Megan Maloney (President), Cathy Johnston (Vice President), Barbara Adams (Treasurer), Rosalyn McGarva (Library Director), Steve Adams, Lorna Logan, Karen Thomas, Tracy Hodson, Marilyn Noorda, Sabrina Johnson, Horty Joyce

**Guests:** Darci Standefer, Weld Champneys, Micah Dearen

Meeting was called to order at 5:38 pm.

**Previous Board Minutes – July 24, 2018 & May 22, 2018 Annual**

- MOTION to approve the board meeting minutes from July 24, 2018 was made by Lorna Logan with a second made by Marilyn Noorda. The Board unanimously approved.
- MOTION to accept the annual meeting minutes was made by Barbara Adams, seconded made by Lorna Logan. Unanimously approved.

**Treasurers Report**

- Beginning balance of the operating fund as of July 1 was \$42,496.12. Income totaled \$4,747.83 and disbursements totaled \$7,103.37. Funds at close of month on July 31 was \$40,140.58. Endowment fund as of July 31 totaled 141,377.40. As previously discussed the CD that matured in early July was moved to a 13-month CD at 1.85%. Interest from that CD was moved to the operating fund.
- MOTION to accept Treasurer's report was made by Horty Joyce, seconded by Marilyn Noorda. Unanimously approved.

**Guest Presentations**

**Poetry Competition**

- Weld Champneys served as a judge for the Piehl Poetry Contest for about 10 years. He feels there is a need for youth poetry is as important now as it has ever been. Spotlines, a zine that has been in production for about two years, promotes art in both drawing as well as written as well as education in the written area and hosts a poetry competition south of Bandon in Langlois and Port Orford. Weld would like to continue the competition for entrance into the zine here in Bandon. Winners would receive publication as well as a physical award. Have award categories based on style not an overall 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners. Timeframe would be to end the contest in April and it would begin in February. In need of volunteers to help teach classes and go into the schools.
- Weld clarified that what he was requesting was the use the Sprague room for an awards ceremony, for the BLFF to share costs up to \$100 in the awards for the students, and for the BLFF to provide support/publicity on the BLFF website, Facebook page, and other PR areas. MOTION to provide this support was made by Horty Joyce, seconded by Lorna Logan. Unanimously approved.

**Trivia Competition**

- Tracy Hodson and Micah Dearen would like to host a twice-annual trivia competition, with a \$10 entrance fee and teams of six players at each table. Door prizes to be donated and handed out. Ten rounds with questions in various categories. Startup costs of about \$100 would be provided by the BLFF and quickly be returned. The continued expenses could then be taken out of the

proceeds collected. Additional funds collected could be used for the children's library, specifically the computers in that our expenses would be taken out of proceeds.

- MOTION to provide start-up cost of \$100 for this new fundraising opportunity was made by Karen Thomas, seconded by Cathy Johnston. Unanimously approved.

#### **Nonprofit Association of Oregon**

- Cathy, Maureen, and Megan attended a seminar put on by the Nonprofit Association of Oregon.
- Gained information on nonprofit boards. The BLFF is a working board.
- New agenda format was gained from this meeting.

#### **Lifetime Members Club**

- Cathy and Maureen will form a committee to participate in a Lifetime Members Club. See attached Project Summary.
- MOTION was made by Horty Joyce, seconded by Marilyn Noorda, and the Board unanimously agreed that Cathy should go ahead with plans for this club. She will report back at our next meeting on status.

#### **Library Director's Comments**

- October 27, *The Ghost and Mr. Chicken*. Costume exchange. For additional information on upcoming events see attached.
- Sixteen children signed up for the Dolly Parton Imagination Library. With school beginning in September it is anticipated that we will get more kids under age five signed up.
- School Supplies for fines going on right now. Many of them were donated not due to fines.
- Some DVDs and CDs from the Never Ending area have been removed/stolen from their cases. Will work on a solution, possibly a disclaimer that items are sold "as is."

#### **Volunteer Luncheon**

- The Board decided to put the volunteer luncheon on hiatus for a year.

#### **Volunteer Coordinator**

- At this time Sabrina would like to start working on organization as well as best practices in regards to volunteers such as calling members before meetings and organizing the datasheet in a different format than what it is currently in use that will reflect where people would like to work and who is on what committee.
- Publicity will also be added in the coming months.
- Karen will help with phone calls, and Lorna will help with excel spreadsheet.

#### **Committees**

##### **Art Committee**

- Artists from the mosaic show have donated \$250 to the library art program with another donation expected. The long wall gallery in the library has been well received. An article was submitted to and appeared in the *Western World*.
- Upcoming artists in November will be David Black, a surrealist, whose work will be on the walls and Kelly Oney from the Wool Company, whose work will be in the cases.
- The *Salmon & Silt* project that is spearheaded by Christine Hall, our guest speaker from last month, is well under way. We should have an updated total at the end of August.

#### **Never Ending Book Sale**

- \$570 has been raised as of August 28.

#### **Movie Night**

- *The Trouble with Harry* was viewed on August 13 and approximately 15 people were in attendance. September's movie will be *She Wore a Yellow Ribbon* starring John Wayne.

#### **Book Club**

- Barbara Kingsolver's *Flight Behavior* was reviewed with eight attendees, including two new members who are interested in volunteering. September's book will be *The Short Stories of Ernest Hemingway*. Karen could use someone to help with set up with the tables at 6:15 pm in the Sprague Room.

#### **Travel Night**

- 38 – 40 people attended travel night this month. This was the first of the two-part Caribbean travel night presentation.
- Upcoming in September will be part two of "Cruising the Caribbean" with Cleone Reed, October's program will be "Vietnam" with Dulce Havill, and November will be "Wild and Scenic Rivers" with Tim Palmer. There will be no travel night meeting in December.

#### **Historian and Newsletter**

- September 17 is the deadline for the newsletter. Months covered will be October, November, and December.

#### **Other**

- Committee of those volunteers who helped with the Never Ending book sale met and went over current practices. See attached information.
- Please check the BLFF mailbox behind the counter for items addressed to you.
- Have sold several more raffle tickets for the quilt and have received several positive comments.

Meeting was adjourned at 7:05 pm

**Next meeting will be Tuesday, September 25, at 5:30 pm in the Sprague Room.**