

Bandon Library Friends and Foundation Monthly Meeting

June 26, 2018

MINUTES

BLFF President Megan Maloney called the meeting to order at 10:06 a.m.

Attendees:

Board Members: Barbara Adams (Treasurer), Steve Adams, Sabrina Johnson, Cathy Johnston (Vice President), Horty Joyce, Lorna Logan, Megan Maloney (President), Marilyn Noorda

Library: Rosalyn McGarva, Sara Michaels

Other Members: Maureen Haggerty, Katie Heap, Melody Rogovoy, Karen Thomas

Minutes -- Last Meeting: May 22, 2018. Karen moved to accept the minutes, Steve seconded, and the Board approved the MOTION unanimously.

Library Director's Comments: Rosalyn, Library Director, distributed the "Imagination Library" signup brochure. She noted that the children's summer reading program has begun. Sara, Assistant Library Director, outlined the "Adult Educational and Cultural Presentations" for next fiscal year and asked for financial support.

Current Business

BLFF Moving Forward: Megan suggested a change in the content and format of meetings as well as a change of meeting time to attract more active membership participation. After some discussion, Barbara moved and Cathy seconded that, effective July 24, the meeting time be changed to 5:30 p.m. on the 4th Tuesday of the month. The Board approved the MOTION unanimously. Megan outlined BLFF upcoming priorities which include getting new active volunteers and continued financial support for the library.

Treasurer's Report: Barbara said that for May, 2018, the beginning balance in the operating account was \$44,748.24. Income for the month was \$737.29. There were disbursements of \$3,708.22. Effective May 31, 2018, available operating funds totaled \$42,777.31, and the Endowment Fund balance was \$141,676.77. The checking account balance as of yesterday afternoon was \$25,754.50. She provided detail on a maturing CD. Sabrina moved to accept the Treasurer's Report, Horty seconded, and the Board approved the MOTION unanimously.

Summer Fun Book Sale: Lorna, chairperson, outlined the schedule for the July 12-14, 2018 book sale. She distributed a sign-up sheet for staffing the sale activities and bringing homemade cookies. New pricing of \$4 per bag on Saturday was noted. Clean-up and recycle options were discussed. Quilt raffle tickets for Melody's donated quilt, "Bandon at the Beach," will be sold at the sale; Barbara Adams will handle this. Lorna and Karen will distribute sale flyers. Maureen will provide Megan with an updated membership list for Thursday's "members-only" time slot.

Poetry Program - "Songs from the Southern Oregon Coast" Megan announced a book signing with Gary Carter of Port Orford, local poet and author, on August 2 from 2:30 - 5:30 p.m. This is the final event of the 2018 youth poetry activity.

Sprague Closet: Steve will be organizing and cleaning out the Sprague Community Room media closet. He will evaluate old equipment and sell or donate items no longer needed. The new projector is now in use. A new speaker system has been delivered and will be set up.

Budget Committee: Barbara distributed the "BLFF Fiscal Year 2018-19 Proposed Budget." She asked that all current fiscal year reimbursement requests be submitted before month-end. She noted that she is

allocating certain overhead expenses, like publicity, to the programs that incur them. Based on anticipated revenue and expenses, \$18,000 will be granted to the Library to be allocated by the Library Director for its projects and acquisitions.

Barbara moved that the Board give the Treasurer permission to move the Endowment Fund CDs' interest earnings (estimated at \$2100) to the operating fund account for supporting the library. The principle will be reinvested. Cathy seconded. The board approved the MOTION unanimously.

Cathy moved and Marilyn seconded that the Board approved the "BLFF Fiscal Year 2018-19 Proposed Budget" as submitted. The board approved the MOTION unanimously.

Newsletter: The BLFF Newsletter (July - August - September 2018) will be mailed by the end of the week. Steve thanked Pat's Printing who donated the \$150 cost of printing this issue. Articles for the next newsletter are due in mid-September.

Art Committee: Cathy, who reported for Tracy, said the Mosaic Show has been very popular. An artists' reception is planned for Sunday, July 1.

Historian: Steve reported that historian records are up to date.

Neverending Book Sale: Horty reported that approximately \$324 has been earned so far this month.

Movie Night: Horty reported that the June movie was *Secondhand Lions*. Approximately 20 people attended. The July 9 movie will be *The Cincinnati Kid*.

Book Club: Karen reported that 10 people attended the June discussion of *The Glass Castle* by Jeannette Walls. The book selections for the rest of the year have been chosen and published.

Travel Night: Thirty-four people attended the June presentation, "China."

Publicity: Megan said she feels things are going well but a volunteer for publicity activities is needed. She hopes to undertake, with Sabrina, the new Volunteer Coordinator, more marketing of the BLFF to attract more members to be active volunteers. Maureen noted that the website is up to date.

New Business

Sabrina suggested that program chairs submit in writing their reports and that this information be distributed with the agenda before the meeting. This was briefly discussed but not adopted.

Rosalyn reported that Leaping Louis will be repeating a popular performance as part of the summer recreation program at 1:00 p.m. on July 24 in the city park. Also, on July 28, in concert with University of Oregon's "Museum Rocks" theme, there will be a "Libraries Rock" rocks and minerals presentation.

Melody suggested that BLFF might show the new quilt that is up for raffle at the upcoming fair - July 26 through 28. Barbara will follow up and contact fair officials to arrange for this.

The next Library Board meeting will be on Thursday, June 28. **The next BLFF Board meeting will be held Tuesday, July 24, 2018, at 5:30 p.m.**

The meeting adjourned at 11:22 a.m.