

## **Bandon Library Friends and Foundation Annual Meeting**

May 22, 2018

### **MINUTES**

BLFF President Merle Logan called the annual meeting to order at 10:52 am.

Melody Rogovoy, Marilyn Noorda, Cathy Johnson, Katie Heap, Korinn Hockett, Jim Stott, Barbara Adams, Steve Adams, Lorna Logan, Sabrina Johnson, Karen Thomas, Tracy Hodson, Megan Maloney, Merle Logan, Rosalyn McGarva

*Review of Minutes of Annual Meeting 2017:* Merle entertained a motion, Marilyn moved to accept the minutes, Barbara seconded, and the Board approved.

### **Annual Reviews**

*President's Review:* Merle said that his view is that the major point of the past year is that the BLFF has continued to be robust, vital, active, and moving forward. He gave examples of BLFF fundraising efforts, BLFF community programs and publicity, ways the BLFF has continued to support the library, including via sometimes unsolicited donations from individuals and foundations.

Merle stressed that the BLFF is an active board, making the effort to work together on a common goal, and working well together.

He feels challenges include keeping financial spending within anticipated income, keeping the endowment fund preserved for the future, and bringing on new active volunteers.

*Treasurers Report:* Barbara said that the full annual report will be given at the end of July. Income from July 1, 2017 through April 2018, not including Staff Picks donations, was \$10,578. This included membership fees of \$1,135, receipts from book sales totaling \$3,764, and quilt raffle tickets of \$555. Some of the BLFF's purchases for the library included 1,000 books and various programs for both children and adults. The BLFF also paid for its Monday Night programs, the art gallery, a movie license and bulk mailing permit, among other things.

*Library Director's Remarks:* Rosalyn McGarva said that the library receives approximately 140 volunteer hours each month, gives out approximately 25 new library cards each month, and has almost 9,000 visitors each month.

She is hoping to do more outreach through the Bandon schools.

Rosalyn said the library wishes to discontinue fines on children's materials. She will take this request to the Library Board, County Library Board and then the City Council. She feels it's more important to encourage reading than to bring in the small amount of revenue.

Over the past year, over 800 people attended the library's adult programs and even more attended children's programs. This matches the city council goal of providing more adult educational programs.

### **Regular Monthly Events:**

**Movie Night:** Cathy said Movie Night's 10-year anniversary was celebrated in March. Movie Night continues to be popular, with a steady number of people attending, 15-20 each month. Over the past year some newer movies have been shown.

**Travel Night:** Marilyn said that Travel Night continues to be very popular with 30 or more people attending each program. If it continues being difficult to find presenters from the community, Marilyn may consider sometimes showing travel films.

**Book Club:** Sabrina said Book Club has been very successful with 7-10 people attending most meetings. This summer the program will be two years old. Sabrina will step down and Karen will step up as Chairperson. The Board commended them both for establishing and running this program.

**Art Gallery:** Tracy thanked the BLFF for its support. The \$600 budget from the BLFF allows her to print high-quality posters to display throughout town and purchase prizes for the annual student art show. The gallery has been booked through March 2021. The upcoming exhibit is the fourth annual mosaic show, the only all-mosaic show in Oregon, with submissions throughout the U.S. and one from France. The art gallery is insured for \$40,000.

Sara Michael and Tracy will be working on an art-inside-the-library project. The Bandon Library Art Gallery Facebook page has allowed the gallery to be "followed" internationally.

**Book Sales:** Lorna is again chairing the annual three-day summer book sale, which will be held June 12-14 this year. Cathy said the December holiday sale brought in \$3,405 last year because of a "Secret Santa" who more than matched what was earned from the book sale.

**Staff Picks Project:** Cathy said Staff Picks has been a wonderful experience. She hopes there will be more partnership projects between the BLFF and the Bandon Library staff.

**Volunteer Appreciation Luncheon:** Megan said that this event gives the BLFF Board an opportunity to personally thank and socialize with the many people who donate their time and efforts to the Bandon Library.

**Newsletter:** Steve said over the last year there were four newsletter editions with an average of 302 newsletters and an average cost of \$142.54, or \$.50/issue including mailing. The printer regularly gives the BLFF a 10% discount. The newsletter is now also on the website.

**Website:** Maureen shared a written report with statistics of website activity over the past year. Each month Maureen has added new specific Staff Picks Project information to the website.

**Publicity:** Megan said that publicity has continued to evolve with more focus on online publicity Through Facebook exposure where BLFF events are often viewed hundreds of times and shared, where they're viewed again. Print exposure also continues to help spread the word. *Western World* Editor Amy Moss-Strong continues to publicize BLFF programs and events. Bandon City Manager Robert Mawson has been a library/BLFF advocate and supporter. Local public service announcement ads have been provided by *The World*, Bicoastal Media on local radio stations, Jefferson Public Radio, and Steve Buck of bandon.tv.

**Poetry Program:** Megan said that, this year, the BLFF poetry program changed from the Will & Celia Piehl Contest to the a program where the BLFF solicited contributions from Bandon, Langlois, and Port Orford grade 5-12 students for a book, "Songs from the Southern Oregon Coast." Instead of the possibility of winning cash prizes, each submission was published, and student contributors received a copy of the book, paid for by the BLFF. It will be up to the person who takes on this project to determine its form for 2019.

**Historian:** Over the past year, Steve has continued to store posters, minutes, and other BLFF-related paperwork in binders by year. This year some CDs with old financial records and information on early landscape plans were added. Rosalyn has given the BLFF a storage cabinet to keep additional Historian information. Karen suggested that architectural drawings of the library be used as artwork throughout the library.

**Other Contributions to the Year's Review:** Rosalyn praised the new City Manager for his support.

**Current Business:** *Board of Directors -- three-year terms:*

Sabrina Johnson and Steve Adams each have one year left in their Board terms. The following members of the BLFF Board of Directors have no years left in their terms: Barbara Adams, Merle Logan, Jean Hanna, Horty Joyce, Lorna Logan, Megan Maloney, and Marilyn Noorda.

Merle and Jean are retiring from the Board. Barbara, Horty, Lorna, Marilyn, and Megan were re-elected to new three-year terms. Barbara was nominated for Treasurer by Steve, seconded by Megan; the Board approved. Tracy nominated Megan for President, Barbara seconded, and the Board approved. Barbara nominated Cathy for Vice-President, Karen seconded, and the Board approved. As per BLFF by-laws, Megan will officially continue as Secretary until another Board member is elected to the position. Until this time, Maureen will take Board Meeting minutes. Sabrina has agreed to accept the Volunteer Coordinator position. A new Publicity chairperson will be needed.

The Board thanked Merle, profusely, for his many years of service.

The next annual meeting will be May 28, 2019.

The meeting adjourned at 11:54 a.m.

Megan Maloney, Secretary