

Bandon Library Friends and Foundation Monthly Meeting

March 27, 2018

MINUTES

BLFF President Merle Logan called the meeting to order at 10:07 a.m.

Attendees: Merle Logan, Rosalyn McGarva, Melody Rogovoy, Marilyn Noorda, Horty Joyce, Sabrina Johnson, Barbara Adams, Steve Adams, Maureen Haggerty, Cathy Johnson, Megan Maloney

Introduction of Guests:

Minutes -- Last Meeting: February 27, 2018. Marilyn moved to accept the minutes, Sabrina seconded, and the Board approved.

Library Director's comments: There is an active arson investigation due to a fire in the restroom of the Coos Bay Library. There are fire alarms but not smoke alarms in the Bandon Library. Maureen said that the BLFF could pay to have these added.

A homeless man has been disruptive at library events. The next time he causes problems, he will be banned from the library for three months.

Rosalyn spoke about the firing of the Oregon State Librarian.

Rosalyn said that the Dolly Parton's Imagination Library sends books, one per month, to participating children, ages 0-5 years old. The state of Oregon is now participating in this program. Rosalyn quoted statistics that showed this program increases school readiness by 28%. Rosalyn asked if the BLFF would like to sponsor this program for 30 Bandon children for three years at a cost of approximately \$375 annually. She explained the family of participating children pays the other half. Marilyn made a motion to fund this program, Cathy seconded the motion. Maureen mentioned that the fundraising/grant-writing committee could commit to raising necessary funds. Marilyn suggested that the BLFF write a publicity article to list its recent projects and future projects.

There will be a rep from Dolly Parton's Imagination Library at the April 5 Coos County Library Directors Meeting in Port Orford.

Rosalyn spoke about creating a quiet area in the back of the library to improve acoustics. She is working on initial plans for this with the City of Bandon's Public Works Director and local contractor Gregg Butler.

One of the library's five heat pumps has been replaced. The thermostats have been set and should not be adjusted.

From April 2 through June, a technical intern from SWOCC will be working 15-20 hours per week with Executec staff on Bandon Library computers. The focus will be hook-ups, setups, children's computers, and a project to develop an online room reservations system.

Rosalyn gave out a list of library programs March through June, 2018.

Treasurer's Report: Barbara said that for February, 2018, the beginning balance in the operating account was \$49,682.30. Income for the month was \$580.20. There were disbursements of \$3,897.07 mostly for children's materials, audio books, and staff picks purchases. Effective February 28, 2018, available operating funds totaled \$46,365.43, and the Endowment Fund balance was \$142,393.49. The checking

account balance as of this morning was \$27,758.89. Horty moved to accept the Treasurer's Report, Marilyn seconded, and the Board approved.

Library Board update: Cathy said that Rosalyn shared everything that was discussed at the Library Board meeting.

Cathy commented that she has seen other libraries' programs over the years and is very happy to see the Bandon Library developing and holding its own programs now. She feels that the role of libraries is changing and the BLFF Board must keep up with these changes.

Discussion Topics:

Poetry Program -- "Songs from the Southern Oregon Coast": Megan shared artwork for the book's cover. She said the book should be available the second week of April. Letters to the students and their certificates are ready. Megan will still share their information with the school district offices and Amy Moss Strong of the *Bandon Western World*.

Newsletters: Steve said that the newsletter has been printed, folded, and will be mailed out prior to the first of April. 320 copies were printed at a cost of \$85.10, which included an unsolicited 10% discount given by the printer.

Sprague Closet: At the last meeting, Megan had recommended buying a new projector with updated features that the BLFF needs. The current projectors were purchased about the time the library opened, in 2004. Marilyn moved that the BLFF purchase a new projector. Steve seconded this, and the Board approved. Megan can research this and give information to Rosalyn, who may be able to get a better price than \$400. Barbara said that a CD matures the end of April. If the Board agrees, some of the interest could be used for this purchase and the Dolly Parton Imagination Library program.

Survey Fundraising: The group -- made up of Horty, Karen, Megan, Maureen, and Suz -- has met once and will meet again this Friday. So far, they have gone over minutes - attached - of the initial, informal meeting with Robin Miller, to see what had already been discussed. The group came up with the idea of developing short-term, intermediate, and long-term fundraising goals. Horty explained that Robin has not been involved in these additional meetings.

Current Business

Budget Committee: The quarterly budget to actual comparison will be presented next month. Once Rosalyn sets her budget with the City, we can better discuss BLFF donations to the Bandon Library.

Staff Picks Project: Cathy said that Assistant Library Director Sara Michael will start displaying Staff Picks Books on a central library table to help make more people aware of the program.

Cathy attended a recent Bandon Cares workshop as a Staff Picks representative. They will hold a workshop on fundraising on Friday, April 13, 9:00 a.m. - noon at the Barn.

Barbara mentioned that last fall two library patrons made in-kind donations, handmade mice bookmarks and pins. Sara would like to give the leftover mice to library volunteers. Barbara suggested giving leftover pins to new library and/or BLFF members. First, the BLFF would purchase these items and then distribute them. There was a Board consensus to do this.

Art Committee: Cathy mentioned the current and new artists. Tracy has put out the call to artists for this year's mosaic show, and already had a good response. She is also working with the high school art teacher on student submissions for their May show.

Historian: There is no new information at this time.

Neverending Book Sale: Horty reported that \$395 has been earned so far this month.

Movie Night: Horty reported that this month was Classic Film Night's ten-year anniversary, which was celebrated with sparkling cider and crackers and cheese. Twenty people attended "*Shadows and Fog*." The April movie will be *Sunset*, with Bruce Willis as Tom Mix and James Garner as Wyatt Earp.

Book Club: Sabrina reported that seven people attended the March 19 meeting where *Boys in the Boat* by Daniel James Brown was discussed. Next month's book is *Life of Pi* by Yann Martel. Attendees appreciate the informal meeting format. The Wednesday afternoon book club is on hold for now.

Travel Night: 37 people attended Jane Ujhazi's presentation on "Central Europe and Russia." In April, Jim Proehl will give a talk on "Traveling to Bandon in the Nineteen-teens." In May, Rick Toth will present "Guam -- The Gem of Micronesia."

Website: Maureen said the website is up to date. She appreciates hearing feedback, including suggestions and notice of any problems.

Publicity: Megan said she feels things are going well but always appreciates suggestions and reminders.

Horty suggested that, instead of advertising the monthly meeting as a Board meeting, we could call it as a "Friends of the Library" Meeting, and state that everyone is welcome. The Board liked this idea.

New Business

Barbara said if each year we spend all the endowment fund interest, the fund won't grow. Barbara would like to have this interest available on a case-by-case basis, and spent when there is a specific use in mind. Maureen suggested that Barbara as Treasurer report annually on the interest earned at the end of each fiscal year. Cathy's opinion is that the public will be more willing to continue to donate if they see that money is being used and not hoarded. Maureen said that the purpose of the endowment fund has been to establish a source of annual income.

Melody shared a new quilt, approximately 40" X 50", that she has made and would like to donate to the BLFF to raffle. The BLFF Board thanked her, enthusiastically. Melody suggested showing the quilt at the Coos County Fair.

Barbara asked that Rosalyn soon report on the library budget.

Merle will be resigning as the BLFF Board President effective June 1, 2018, after more than 14 years participation. Steve expressed the Board's profound gratitude.

The next meeting will be held Tuesday, April 24, 2018, at 10:00 a.m.

The meeting adjourned at 11:46 a.m.

Megan Maloney, Secretary