

Bandon Library Friends and Foundation Monthly Meeting

February 27, 2018

MINUTES

BLFF President Merle Logan called the meeting to order at 10:03 a.m.

Attendees: Merle Logan, Rosalyn McGarva, Cathy Johnson, Megan Maloney, Steve Adams, Melody Rogovoy, Barbara Adams, Karen Thomas, Horty Joyce, Marilyn Noorda

Introduction of Guests: Suz Kling

Minutes -- Last Meeting: January 23, 2018. Karen moved to accept the minutes, Horty seconded, and the Board approved.

Comments/Suggestions: Suz discussed the potential for more fundraising projects. Local attorney Robin Miller, who has grant-writing experience, may volunteer to work with the BLFF on this. Suz, Maureen, and Horty met informally with him to discuss the possibility of his volunteering to be part of a fundraising/grant-writing committee. A survey of the community (including the BLFF Board and members, the Library Board, City Council and library patrons) to ascertain needs, both current and future, would be the first step. The Board discussed this, noting that we may lack sufficient volunteers to take this on. Suz, Horty, Karen, Maureen, and Megan will form a committee to explore this further and develop a survey.

Library Director's comments: Rosalyn summarized the sources of the library's funding and discussed the book budget. She noted that, among other things, the City will fund new lighting and a heat pump for the library this fiscal year.

There is a Coos County Library Directors' Meeting coming up soon.

The Board asked Rosalyn about the library's book and media buying budget.

Treasurer's Report: Barbara said that for January, 2018, the beginning balance in the operating account was \$48,738.16. Income for the month was \$1,497.26, of this, \$804.23 were Staff Picks donations. There were disbursements of \$553.12, which included \$257 for annual liability insurance premium. Effective January 31, 2018, available operating funds totaled \$49,682.30. The Endowment Fund balance was \$142,816.33. The checking account balance as of this morning was \$29,082.02. Karen moved to accept the Treasurer's Report, Horty seconded, and the Board approved.

Library Board update: There have been two meetings since the BLFF Bd last met. Rosalyn mentioned about 15 events that Assistant Library Director Sara Michael has scheduled over the next few months. Tracy Hodson and the Art Committee have booked the gallery through the first four months of 2020. Rosalyn is considering retirement midway through 2019.

Barbara asked Cathy if the Library Board had information about the Bandon Library's 2018-19 budget. It did not. The group discussed how the library is funded, that the City gets money from the County and the County gets money from the tax base. Horty is a new member of the County Library Board.

Cathy mentioned that the City Manager has been agreeable to having the City of Bandon take care of library building repairs and maintenance that previously the BLFF may have needed to help pay for. Cathy reminded the group that the BLFF has not put restrictions on how its donations to the library are

used. The BLFF has made available a pool of money for the Director so she doesn't have to come to the BLFF for each thing she wishes to purchase for the library.

Discussion Topics:

Poetry Program -- "Songs from the Southern Oregon Coast": Megan reported that four student submissions were accepted by editor Gary Carter. The book will be a trade paperback of 104 pages with 57 authors and a few other pages for dedication, table of contents, etc. The retail cost will be \$16.00. The publication date is set for April 28 so the books should be ready to distribute in early May.

Megan will have certificates printed for the students and share their information with the school district offices and Amy Moss Strong of the *Bandon Western World*.

Newsletter (format, etc.): Steve asked again whether the BLFF wants to continue to print and mail out the quarterly newsletter. The Board said yes, and made several suggestions to the newsletter. Steve said that March 19 is the deadline for people to provide articles for the next newsletter edition.

Endowment Fund interest: Barbara proposed a change in the wording to the endowment fund policy that simply says "any interest accrued in a CD would become available when the CD matures." Barbara moved that the Endowment Fund Policy be changed to allow for interest from the CDs be moved into the operating funds when the CDs mature.

Staff Picks Project: Cathy reported that the committee met on February 7. She feels that the BLFF should now focus on finding funding sources designated for 10-15 years out. There will be a workshop in April which will provide information on fundraising based on the Ford Family Foundation principles. New tax laws may influence donations.

Megan read a comment made by Bandon Library Staff about the Staff Picks Project, which emphasized the high level of cooperation and appreciation between library staff and the BLFF.

Sprague Closet: Merle said that Rosalyn is contacting the library IT person to find leads for the Epson projector.

Megan recommended buying a new projector with updated features the BLFF needs. This was discussed but no decision was made.

Current Business:

Budget Committee: There was no new information to share.

Art Committee: There was no new information to share.

Historian: There was no new information to share.

Neverending Book Sale: Horty reported that \$444 has been earned so far this month.

Movie Night: Horty reported that 15 people attended *It Happened One Night* with Claudette Colbert and Clark Gable. Next month is the tenth anniversary of Classic Film Night, to be celebrated with sparkling cider. The March movie will be "*Shadows and Fog*."

Book Club: Karen reported that seven people attended the February meeting where *The Dry* was discussed. Sara attended and discussed Staff Picks. March's book is *Boys in the Boat* by Daniel James Brown. The lunchtime book club may begin in April on the third Wednesday of each month. It will be held in the Sprague Room.

Travel Night: There were 57 people in attendance for Dulce Havill's February 26 presentation on "The Essence of Bhutan." The March program will be "Central Europe and Russia" with Jane Ujhazi. In April, Jim Proehl will give a talk on "Traveling to Bandon in the Nineteen-teens."

Website: Megan said that Maureen has put information on January 2018 Staff Picks selections on the website. There was no other new information to share.

Publicity: Megan said she feels things are going well but always appreciates suggestions and reminders.

The next meeting will be held Tuesday, March 27, 2018, at 10:00 a.m.

The meeting adjourned at 11:48 a.m.

Megan Maloney, Secretary