

Bandon Library Friends and Foundation Monthly Meeting

June 26, 2017

MINUTES

BLFF President Merle Logan called the meeting to order at 10:05 am.

Attendees: Merle Logan, Rosalyn McGarva, Melody Rogovoy, Horty Joyce, Marilyn Noorda, Karen Thomas, Cathy Johnston, Barbara Adams, Steve Adams, Lorna Logan, Maureen Haggerty, Megan Maloney, Tracy Hodson, Jean Hanna, Tamsin Hanna

Minutes -- Last Meeting: May 30, 2017. Karen moved to accept the minutes as corrected, Barbara seconded, and the Board approved.

Treasurer's Report: Barbara made a correction to the April treasurer's report. The ending balance was correct but the amount of the checking account was overstated by \$.20. She said that for May, 2017, the beginning balance in the operating account was \$39,260.51. Income for the month was \$812.60. There were disbursements of \$6291.84, the largest expense being the door to the children's library. Effective May 31, 2017, available operating funds totaled \$33,781.27. The Endowment Fund balance was \$140,899.70. Maureen commented that a percentage of everything purchased through Amazon Smile could go to the BLFF. She is available to help people set this up. Maureen moved to approve the report, Tamsin seconded, and the Board approved.

Library Board update: Cathy said that the June meeting is scheduled for next week but may be cancelled if Rosalyn has jury duty. Rosalyn will email Library Board Members as soon as she knows.

Library Director's comments: Rosalyn talked about an upcoming volunteer fair, organized through a partnership between Americorp and Coos Bay Library. It will be held Saturday, July 29, 1-4 pm at Pony Village Mall. Megan will contact the volunteer fair coordinator about the BLFF participating. Maureen will assist, as will Melody and Karen.

Megan asked that, since we're starting a new fiscal year, everyone please provide Barbara with contact information so she can update the list as necessary and send it out via email to all meeting participants. For those who do not have email, their copies may be left in the BLFF box behind the library check-out area for them to pick up.

Rosalyn is working on setting library goals, including cleaning out. The library archive room houses items belonging to the BLFF. After the July book sale, Rosalyn would like the BLFF to move its things out so she and her staff can organize the room. After this is done, the BLFF may put its things back.

The library now has a staff of 10. There will be a new teenaged volunteer working at minimum wage, helping Julie with summer programs. The City Manager will speak with Rosalyn about hiring another summer person. The City is concerned that library staff have been unable to take vacation because of a lack of staffing.

Beginning July 1, Sara will work full time as Assistant Library Director. If Rosalyn is not available, the BLFF should speak with her. Sara has recently organized a summer seaweed program that was very successful.

The library will have a special program for the August 21 solar eclipse.

There will be an adult summer reading program. For every three books read, a ticket will be entered into a drawing for small prizes from local businesses. Karen asked how the summer reading program is advertised. It will be in the Coffee Break and in the BLFF newsletter.

Saturday, September 16, (1-3 pm?) will be the library's open house to celebrate the library. Rosalyn feels that most of the library's improvements have been possible because of BLFF support. Rosalyn is working to get some entertainment. She invited the BLFF to have a small table with informational materials and sell raffle tickets there.

Marilyn Noorda asked whether out-of-area visitors may use library services. Rosalyn explained that there is a passport library card for visitors who live out of county but within the state of Oregon. Also for people who live out of county (Coos-Curry), they may join the library at \$100 per year. State park hosts may receive a temporary library card. Other visitors are welcome to use the library services while they are here but may not check out books.

Discussion Topics:

Children's Room Door: Lorna spoke with Julie, who would prefer to have artwork on the inside of the door only. The committee is Lorna, Marilyn, Julie, and Sabrina (who has limited time). Lorna will speak with the contractor to get price information, and check on availability of materials that could be used. Marilyn and Barbara were enthusiastic about this plan.

Summer Book Sale: Lorna made sign-up sheets for each day of the sale. Horty will talk with the people who usually help with set up. Set up will begin Wednesday at 9:30 a.m. Clean up will be Sunday at 10:00 am. Megan will do Publicity. Homemade cookies will be needed for Thursday. Steve will put out signs announcing the sale throughout town. Barbara will be cashier. Marilyn asked about having someone pick up leftover books. Lorna and Cathy will discuss this and other book sale topics after the meeting.

Quilt Raffle: Tracy asked that Melody check with the owner of the fabric shop in town to see if she would like to help create a quilting display for the library's glass cases. This is where the quilt will remain on semi-permanent display.

Barbara looked up Oregon statutes covering raffles and the BLFF is exempt from needing a permit. She and Steve will look for tickets to buy from Costco this week. Melody said that we need to be able to let people know what their odds of winning are. Barbara thought lots of publicity would be good but doesn't think we need to ask local businesses to sell the tickets. The Board decided on raffle ticket costs of \$1 each or six tickets for \$5. Raffle tickets will be available for purchase at the library.

If we get permission to sell tickets at Ray's or McKay's, Melody will help with this. Barbara said that the BLFF may have a small booth at the Cranberry Festival if we offer a family-friendly activity. Are people willing to help? The deadline to reserve a spot is August 19. We will talk about this at our next Board meeting.

"Staff Picks" -- Crowd-sourcing Project: Cathy said that Karen, Tracy, Suz and she will meet Thursday at 11:30 a.m. and discuss before submitting information to the Board. Anyone else is welcome to attend.

Newsletters: Barb and Steve folded, addressed and took to the post office this morning 261 copies of the BLFF newsletter. There were 284 copies of last quarter's newsletter sent out. Membership is down slightly. In this issue there is a full-page spread on the July book sale.

Appreciation Luncheon: The Board decided to have this in October and will discuss it further at a future meeting. The date of Monday, October 2, from 11:30-1:30 was decided. Rosalyn will make sure the date is available and reserve it for the luncheon. Setup will be done Sunday afternoon.

Current Business:

Budget Committee: Barbara said that the lone operating account CD comes due at the of July. Barbara suggests cashing it out and placing it in the checking account. The Board agreed. Before the CD comes due, she will double check to see if rates have increased.

Art Committee: Tracy said there was an art reception at the beginning of June. The current show will be up through July 30. Mosaics were made at the reception and will be included in a public art project in Olympia, WA. The Bandon Library Art Gallery Facebook page is getting a lot of attention. There will be an article in the Western World this week with information on the student prize winners. The art committee has spent slightly less than its budget. Tracy requested that the current annual budget of \$600, provided by the BLFF, continue. The Board agreed.

Historian: Steve said that there is no new information.

Neverending Book Sale: Horty reported that \$314 has been earned so far in June.

Movie Night: Horty reported that June's movie was *Destry Rides Again*. Eighteen people attended. Next month's movie will be *Love in the Afternoon* with Audrey Hepburn and Gary Cooper.

Book Club: Karen reported that Barbara and Steve brought information on Sherlock Holmes for the June meeting, where *A Study in Scarlet* was discussed. Future book selections through the end of the year were decided. Ten people attended. New bookmarks listing book selections are now available in the library. The July book club selection is *Good Omens: the Nice and Accurate Prophecies of Agnes Nutter, Witch* by Terry Pratchett and Neil Gaiman. Maureen said that through summer, there will be a Cyberlynx class on how to download e-books from Library2Go.

Travel Night: Marilyn reported that the June Travel Night presentation on England and Wales given by June Davies was fun. Twenty-eight people attended. In July, Marilyn will give a presentation on Mount Rushmore. August is *London to Paris via the Channel Islands*, Alex Linke will present in September. When there are not presenters, Marilyn would like to show travel films.

Website: Maureen continues to work on the new website, with the goal of switching over mid-July.

Publicity: Megan said there is no news to report.

New Business: none

The next BLFF Board Meeting will be held Tuesday, July 25, 2017, at 10:00 a.m.

The meeting adjourned at 11:28 am.

Megan Maloney, Secretary