

Bandon Library Friends and Foundation Annual Meeting

May 30, 2017

MINUTES

BLFF President Merle Logan called the annual meeting to order at 10:03 am.

Those attending the meeting introduced themselves and gave their association with the Bandon Library.

Present: Merle Logan, BLFF President and Bandon Library Board member; Rosalyn McGarva, Bandon Library Director; Melody Rogovoy, avid reader who would like to begin volunteering; Karen Thomas, Bandon Library Board member, BLFF member, and volunteer of the Bandon Library art gallery and Bandon Library Readers Book Club; Jean Hanna, BLFF Vice President; Tamsin Hanna, BLFF member and library patron; Jim Stott, library user; Sabrina Johnson, BLFF Board member and Bandon Library Readers Book Club chairperson; Barbara Adams, BLFF Treasurer and Neverending Book Sale volunteer; Steve Adams, Historian, BLFF newsletter editor and Neverending Book Sale volunteer; Cathy Johnston, Bandon Library Board chairperson and host of the BLFF holiday book sale; Maureen Haggerty, BLFF webmaster, Membership committee member, and past Author Night co-chairperson; Tracy Hodson, Bandon Library Board member and Bandon Library art curator; Megan Maloney, BLFF Secretary and Publicity chairperson, past chairperson of the BLFF Youth Poetry Competition and Author Night; David Lorr, library user; and Horty Joyce, BLFF Board member, Neverending Book Sale chairperson, and Classic Film Night chairperson.

Review of Minutes of Annual Meeting 2016: Jean moved to accept the minutes, Tamsin seconded, and the Board approved.

Annual Reviews

President's Review: Merle reviewed the past year's events. The most significant, he feels, was fundraising of over \$8,000 for the children's library door, done in just a few months. There has been other significant support from foundations and individuals which allow the BLFF to continue to provide direct support to the library in the form of programs/services to the community and media/equipment to the library. These can only be provided with support from the community. One important annual event is the volunteer appreciation luncheon. Last year, over 35 people attended, including representatives from the City of Bandon. Another event is the Will & Celia Piehl Youth Poetry Contest, established in 1997. The Neverending book sale, three-day book summer book sale, one-day holiday book sale, including an anonymous donors who matched what was earned, have provided income stability to continue BLFF programs. Monthly outreach programs including classic film night, book club, and travel night, and the art gallery, are all examples of BLFF programs provided over the past year. Merle thought it important to mention how well and effectively our volunteers work with each other.

Major purchases include new library doors. Challenges have included spending more than bringing in, but we have been able to continue to support the library. One goal is to revise/update the BLFF Strategic Plan.

Treasurers Report: Barbara reminded the group that the official annual report will be given at the July meeting. However, income July 1, 2016 through today is \$27,771,41. This is from the Neverending book sale, regular donations, two annual book sales, and the children's library fundraiser. Expenses have been \$28,072.21. The endowment fund through the end of April provided interest of \$2,612.64. The Board thanked Barbara for all her hard work.

Library Director's Remarks: Rosalyn McGarva said that the library is busy, as usual. The City Manager decided the library needed additional staff, so one additional part-time staff, Amy, and one additional substitute, Cody, have been hired. Sarah will become full-time soon. Julie has returned to work.

This Saturday the library is working with the hospital foundation in the park for its Family Health Day.

The Coos Library District has been joined by Curry County. Bandon is the central spot for book disbursement.

Annual accomplishments including new flooring in the Sprague Room. The Sprague Room outer door should be replaced this fiscal year. As payment for use of two libraries, an alternative education program in Coquille will contribute toward this.

Regular Monthly Events:

Movie Night: Horty said that Movie Night continues to be popular, with a steady number of people, 18-20 attending each month.

Travel Night: Megan said that Travel Night continues to be very popular with 30 or more people attending each program. It requires volunteers from the community to present travel programs.

Book Club: Sabrina said that Book Club is now a year old. It has been very successful, with an average of 7-10 people attending each meeting. She thanked the BLFF for the budget to purchase books for attendees to read. Afterwards, these books are donated to the Neverending Book Sale. Barbara commented that Sabrina and Karen do a marvelous job preparing for each meeting.

Art Displays: Tracy Hodson thanked the BLFF for its financial support. The annual student art show has been very successful. Approximately 150 votes have been submitted for the "peoples choice." Winners will receive Prisma watercolor painting set and art sketch books. All students will receive drawing pens and an eraser.

Tracy has started a Facebook page for the Bandon Library Art Gallery, which has been very helpful in getting people interested in the art shows.

The art shows now last two months except for the students' show, which is just one. The current show, *Mosaics*, has had work submitted from Oregon, other states, and Europe and Australia. Tracy shared a poster which will be put up throughout town, including at local motels for exposure to out-of-town visitors. There will be a reception on Saturday, June 3, from 2:00-4:00 pm, after Health Day in the Park. People who attend may participate in a group mosaic art project which will become part of a public art mural in Washington.

The art gallery is now booked with artists through January 2019. Over the past year there has been art on display that's never shown before, including bronze sculpture.

Melody has made and donated a quilt to the BLFF to be raffled off later this year. Tracy suggested that the quilt be kept on display in the library art cases, along with an "all about quilting" display, whenever it is not on tour. She felt this additional exposure would bring in more money and keep the quilt safe and clean.

This year Tracy painted the walls of the gallery. The BLFF reimbursed her for the cost of the paint when it should have been the City to do this. Tracy would like the \$86 from the BLFF to be used as an advance on what she will receive from the City. Karen made a motion to approve this, Jean seconded, and the Board approved.

Karen commended Tracy for all the work related to the library art gallery throughout the year and specifically for the upcoming mosaic show. The entire Board agreed. Tracy said that the mosaic community has been talking about this show. For next year's mosaic show, she may try to independently raise funds to help with shipping costs. This would encourage even more participation.

Book Sales: Horty Joyce reported that the Neverending Book Sale earned \$5,999 over the past year, May 2016 through April 2017. Horty thanked everyone who has donated or bought books, or helped with this ongoing sale. Melody would like to begin helping. Cathy said that, based on Barb's reporting, the Summer Sale earned approximately \$2100, the December Sale earned about \$1,700 before expenses, with an additional anonymous donation of over \$1,700. Both sales earn close to what the Neverending sale earns throughout the year. Cathy said that thanks to Rosalyn the Neverending sale area has been updated. A bench and chair were made by local artist Brian Noel. This was paid for with a grant from the Oregon Community Foundation.

Newsletter: Steve took over as BLFF newsletter editor in September 2016. Prior to this, Tamsin Hanna was newsletter editor for over five years. Steve said that the BLFF owes Tamsin a debt of gratitude for her dedication and service. The Board agreed. Steve thanked Tamsin for her knowledge and continued help in making this newsletter meaningful and informative for BLFF members. Steve said that four editions of the newsletter have gone out over the past fiscal year. This year, in addition to the printed version, a digital version has been created for the BLFF website.

Volunteer Appreciation Luncheon: Megan asked to include this annual event in the minutes. It's an important event that recognizes not only the BLFF and Bandon Library volunteers, but all the Bandon Library Staff, including Library Director Rosalyn McGarva, people who are much more than just "employees" of the library.

Website: Maureen said that the current website is up to date. She has created a new website. It will take at least three or four days to replace the existing site with the new one. The domain name will remain the same - bandonlff.org. Maureen thanked Barb and Steve for their thorough review. The new website is responsive, user- and mobile-friendly. Maureen chose WordPress, which is more complicated but more common, and used by other non-profits in town. She asked the Board to provide her with pictures related to the library specifically -- library and BLFF programs -- and Bandon in general. Maureen will have the new website up prior to the end of the fiscal year, June 30, 2017.

Maureen provided specifics related to use of the BLFF website. For example, this past year there were over 11,000 visitors, up from 7,000 the previous year.

Membership: Maureen stated that the BLFF has 304 individual members with renewal dates greater than today's date; 176 of these are lifetime members. There are 14 complimentary members (e.g., the Bandon Chamber of Commerce) receiving newsletters.

Publicity: Publicity has evolved over the years, and there is now more focus on online publicity than just flyers printed and distributed among the Coos County library branches and downtown businesses. Through Facebook exposure -- on the BLFF's page, as well as the Bandon, OR page, each BLFF event is viewed on average over 300 times. We are grateful for the support given us by editor Amy Moss-Strong, who is responsible for the Western World and the Coffee Break; Robert Mawson, Bandon City Manager; as well as community service advertising provided by The World, Jefferson Public Radio, Bicoastal Media/local radio stations, The Bandon Chamber of Commerce, City of Bandon, bandon.tv and Steve Buck.

Tracy said that she has been including information on the Bandon Library Art Gallery Facebook page related to art education and specific art displays to keep people coming back. During the children's art show, she posted information on why teaching art is important.

Maureen suggested that if people don't currently have a Facebook page, they attend a free Cyberlynx computer class to learn how.

Piehl Poetry Contest: This annual event invites grade 5-12 students who live in Bandon, Langlois, and Port Orford to submit their original poems on an assigned subject. Winners are chosen and receive a cash prize. All participants receive a professionally printed, frameable certificate. Over the past seven years, at least 100 poems have been submitted each year. This was the program's 20th year. Megan said that each year, it seems, there are students who learn the power of expressing themselves with words and that being part of the program becomes a source of pride for the students. Merle said it's another source of education outside the regular classroom. Barb and Steve attended this year's reception and were impressed with the caliber of poetry submitted.

Historian: Steve Adams reported that Historian duties are to collect and maintain records of the BLFF events and activities and place them in binders in chronological order for easy access. He took over these duties in January 2016. The Binders are kept in the BLFF room of the library. Future projects include creating an additional binder related to the building of the library. The date of the original library has not yet been determined.

Rosalyn said that the library staff would like to have an open house in September to celebrate the library. Cathy said that Rosalyn has done much to increase library exposure. The Board agreed.

Current Business:

Board of Directors -- three-year terms:

- ◇ One year left in term:
J.M. Logan, Jean Hanna, Horty Joyce, Lorna Logan, Megan Maloney, Marilyn Noorda, Barbara Adams
- ◇ Two years left in term:
Sabrina Johnson, Steve Adams

Election of Officers for coming year: Pursuant to BLFF Bylaws, Article III, Section 3.4, the Board held annual elections of officers.

Pursuant to BLFF Bylaws, Article VIII, Section 8.1, the current Board Officers for President, Vice-President, Treasurer, and Secretary resigned their positions. They were then re-nominated. Officers were unanimously re-elected on a motion from Horty that was seconded by Tamsin. The 2017-18 BLFF Board Officers are: Merle Logan, President; Jean Hanna, Vice-President; Barbara Adams, Treasurer; and Megan Maloney, Secretary.

We have a motion to amend the bylaws. Currently, any check over \$200 requires two signatures. The motion is to change this amount to \$5,000. Maureen asked about bylaws. Merle said that bylaws and any amendments are sent to the secretary of state. The motion to make this amendment was made by Tracy, seconded by Tamsin, and approved by the Board.

The next annual meeting will be held May 29, 2018.

The meeting adjourned at 11:25.

Megan Maloney, Secretary