

Bandon Library Friends and Foundation Monthly Meeting

March 28, 2017

MINUTES

Present: Merle Logan, Barbara Adams, Steve Adams, Jean Hanna, Tamsin Hanna, Tracy Hodson, Horty Joyce, Lorna Logan (via Skype), Megan Maloney, Rosalyn McGarva, Marilyn Noorda, Karen Thomas, Julie Tipton

BLFF President Merle Logan called the meeting to order at 10:04 am.

Introduction of Guests: none

Minutes -- Last Meeting: Minutes of the meeting of February 28, 2017. Steve moved to accept the minutes, and the Board approved.

Treasurer's Report: Barbara said that for February 1, 2017, the beginning balance in the checking account was \$23,951.30. \$8,370 was in the Children's Library Fund. Operating funds available totaled \$40,972.65. Income for the month was \$482 from the Neverending Book Sale, and \$5 for membership. There were disbursements of \$749.44 for children's library materials, which were taken out of the Children's Library Fund, and total disbursements of \$1,466.09. Effective February 28, 2017, operating funds available totaled \$39,993.56. The Endowment Fund balance was \$140,056.13. \$22,741.56 was available in the checking account effective March 28, 2017. Tamsin asked about the monthly average for the Neverending Book Sale. Barbara said that lately it's been between \$450 and \$500; Horty and Merle said that annually it averages about \$400. Jean moved to approve the report, Karen seconded, and the Board approved.

Library Board update: Cathy was unable to attend today's meeting but told Merle that she had no comments to make about the Library Board meeting. Merle said that the City has decided that members on City Boards terms will rotate so that all terms will expire at the same time of year, June 30. There will be two vacancies on the Library Board as their terms will expire this year. One vacancy may be filled by someone who lives outside the Bandon city limits.

Library Director's comments: Rosalyn attended Coos County Non-profit Roundup, as did Sabrina, to learn more about applying for grants. She will be working on grants to hopefully replace the Sprague Room exterior door and purchase children's library computers. She and the City Manager agree that library maintenance is the responsibility of the City and the Library. She is participating in Budget hearings. One upcoming expense being considered is painting the exterior of the library building. This was last done 14 years ago. New interior lighting is also needed. Horty asked, related to lighting, that Sprague Room lighting be changed so that back 'safety' lights can be turned out or down. Right now they stay on 24/7.

An energy audit of the library was done last week.

Curry County has joined the Coos County Library System. It's been a smooth transition. Already ten Douglas County families have bought library cards for our library district at a cost of \$100 per household.

On Saturday, June 3, 10am - 2pm, the So Coos Hospital is hosting the first annual Family Health Day/Fair at the Park. The Bandon Library will be included in this.

In April the library will have an origami-making event for teens taught by a local person. Rosalyn is talking with the City about having a noon yoga class at the library.

Monday, April 24, at 2:00 pm is the Craig Johnson Title Wave presentation. At last year's Title Wave program, Cathy counted approximately 40 people in attendance. Steve asked the Board to consider an admission fee for next year's program. He thought charging a nominal fee would help recoup some of the \$500 that the BLFF donates. Karen asked what is the primary emphasis of the Title Wave program. Barbara said that last year's program with J.A. Jance was basically a conversation with the author, who spoke about her history as a writer and then had Q & A period. Rosalyn said that when she worked in Dallas, OR, a \$5 fee was charged for people to attend Title Wave and this money went to a specific library-related project. The Board thought this was a good idea -- to let people know that funds raised would all go back to the library.

Rosalyn is attending the Oregon Library Association (OLA) conference in Salem April 19-21. Much discussion will center on how to help Douglas County, which is looking at a for-profit company to organize its library center. Rosalyn reported that the Douglas County commissioners already have the main library building up for sale. The library reading room can be used but no items may be checked out. Rosalyn's comment was that she's glad we live in Coos County, where education and learning are valued.

The next Library Board Meeting will be held this Thursday, March 30.

Discussion Topics:

Children's Room Door/Improvements -- Merle asked if everyone attending the BLFF Mtg had looked at the new door; everyone had. It's been stained and installed. There are shelves on one side. It still needs a door stopper.

Rosalyn reported she had just been in a meeting with City Manager Robert Mawson. He had previously approved the stained door to the children's library but any plans for additional painting would need to be taken to the Library Board and then to the City Manager for his approval, as the library is the City's building.

Already the doors have been used. Children's librarian Julie Tipton reported that all her parents are very, very happy with it, especially parents of toddlers.

Barbara asked if Rosalyn had received a bill for the door. Rosalyn said that the contractor is waiting to find out if the door will be varnished or painted before presenting a bill.

Merle asked what people want to do going forward. Julie said when the idea first came up to her, it was that someone had a friend who did painting and it might be nice to put a painting on the new doors. She thought that was true and had in mind something simple like teddy bears' picnic or a picket fence with dragonflies -- nothing big. Then, the idea changed into getting a muralist who would do an enchanted forest or undersea scene with hidden pictures that the children could find, which is fine, too. Julie wasn't sure we should spend thousands of dollars on this, and one of her suggestions was to approach the high school art class to see if they might be interested in doing something. The students did great murals of tigers on the inside of the high school. These are not professional but they look really good. She and Rosalyn had talked at one time about having the children put their hands in paint,

put their hands on the door, and turn these into flowers so that the kids would have some ownership of the project, which Julie thought was a good idea. In Julie's mind, she saw a little picket fence and then flowers coming up, and then dragonflies or butterflies.

Horty asked if Julie meant inside or outside of the new door. Julie thought both. Tracy brought up that at the last Board Mtg the Board had decided both. Merle said the Board could change its mind. Barbara said that one of her concerns was cost. Karen asked what had happened with the committee. Merle said he decided to wait until the door was installed for more discussion.

Marilyn brought up a contest at the high school to decide what to paint on the door. Julie said that the school year is coming to an end soon. Julie doesn't know whether there would be interest. The students might be able to earn community service for this work. Horty commented that high school students helped paint the water treatment facility. Tracy said that the students had done this with a professional muralist.

Merle asked the group whether they want to do anything further with the door -- should it just be stained? His observation was that children and parents going through the door don't stop and look at the door. The response was that there is currently nothing on the door to see. Karen asked what the cost so far has been. Barbara said that the initial bid to build and install the door was approximately \$3,300 and she didn't know if there had been additional expenses. Merle suggested assuming a cost of \$3,500. Horty said that we/the BLFF had a goal of \$5,000 and designated that any additional funds could be used for expenses related to the children's library. Barbara said that almost \$8,500 has been received. Recently, the library has spent about \$900 on books, so the balance of the children's library fundraiser is about \$7,500. Subtracting the \$3,500 cost to build/install the door, approximately \$4,000 remains. The money is available to paint the door, but is there something else this money could be used for? Julie said it depends on how far the group wants to take this project -- from \$100 plus cost of supplies to having a professional do the work. Barbara thought that, in an extended email exchange, the amount of \$2,000 was the estimate to have a professional muralist do the work. Tracy stated that the actual cost estimate was \$1,000. In a previous meeting, she had been asked to research how and how much muralists are paid. The most recent information she could find was a 2013-2014 industry standard of \$35 per square foot, including materials.

Steve felt that the Board needs to decide whether we want to paint the door after seeing what it looks like stained and in place, and how much do we want to do -- paint the door, one side, both sides, how much more? Also, how much money would the BLFF be willing to commit to this project. Merle agreed.

Julie's initial vision was simply the door panel itself, and definitely the inside of the door, facing the children's library. Sabrina asked if that was still what she wanted. Both Julie's and Rosalyn's preference would be to paint both sides. Rosalyn mention a picket fence as an entrance leading to an area of imagination. Tracy asked them to state, specifically, their decision -- one or both sides? Julie stated both sides.

Merle reminded us that what we would be doing is make a recommendation, as it isn't our decision whether or not this is approved. Therefore, the discussion will be tabled until it's determined whether or not the City will approve the painting of the door.

Steve made a motion for the Board to decide whether it would like the new door painting, Megan seconded the motion. Those attending the meeting voted 11 for, four against, painting the door.

The next question is how much money would the BLFF be willing to commit to pay for this? Megan mentioned that, initially, the BLFF had hoped to raise \$5,000 for this project. \$3,500 is already committed to pay for the door itself, leaving a balance of \$1,500. Some members were concerned with spending this much money. Karen said that she is a Library Board member, not a BLFF Board member, but she feels that whatever is done, it's important to remember that the library is a public building and whatever goes on the door will be a representation of this city. She would not want whatever is painted to be less than professional. She feels that whatever the BLFF's decision is, providing the City agrees, it should be a permanent representation of the strength and beauty of this community. Budget is an important factor, but attention needs to be paid to the professionalism of the project.

Merle said that it could be a children's project. Horty likes the idea of the children's handprints. Sabrina asked if perhaps splitting the difference and allotting \$750. Karen suggested it would be better to leave the door alone rather than do it poorly. Tracy stressed that, there will be many steps involved in this project and there will need to be someone to manage the steps.

Merle suggested a budget not to exceed \$1,000 to have both sides of the door painted. Horty made this motion, Jean seconded, and the Board agreed.

Rosalyn will speak with the City Manager to let him know what the BLFF would like to do. This recommendation will also be presented at the Library Board Mtg on Thursday.

Lorna will continue to participate on the children's library door committee, as will Sabrina. Sabrina's opinion is that it has not worked to have the committee communicate via email. Barbara suggested Skype. Marilyn and Julie will also participate on the committee. Lorna reiterated that the first step is to get permission from the City Manager. Rosalyn will let both the Library Board and the BLFF Board know what Robert decides.

Computers -- Children's Room: Rosalyn will work on a grant to purchase these. She will wait until after she goes to the OLA conference to see if there is any new information or recommendations.

Kiwanis Meeting: At the last BLFF Bd Mtg Megan shared that she hadn't heard back from the Kiwanis and asked about sending a follow-up email to the Kiwanis Club President, which she did. This was his response: *Our Board did vote in a small payment this year to purchase some books for the Children's Center – but we are currently short on funds for the remainder of the year. Next year we will vote again to reissue or increase spending to help support, but it's unknown as to what extent at this time.* The Bandon Kiwanis Club donated \$50, which Barbara picked up.

Piehl Poetry Contest: Megan delivered a letter to the Bandon S.D. Superintendent, asking for his support and encouragement of the poetry contest and the library as a community service opportunity. She has had no word back on this. Megan contacted district offices to get enrollment-by-grade figures, ordered flyers, and delivered them to Bandon and Port Orford. Horty commented positively on the poetry contest's theme -- "Celebrating Differences."

Summer Book Sale: Lorna said that books are being collected and sorted. Email from Cathy was that things are on schedule.

Newsletters: The newsletter was mailed out this morning so should be delivered in the next 3-4 days. Steve said he appreciated receiving the articles. The Board thanked Steve and Barb for preparing and mailing out the newsletters.

"Funders" meeting: There is no new information.

Youth Center summer films: There is no new information.

Budget Committee: Barbara asked Rosalyn when she might have the budget available; Rosalyn said by the end of this week. Barbara will then set up a committee (Barbara, Cathy, Horty, Karen, and Tracy) meeting within the next couple of weeks so a draft budget can be presented at the next BLFF Board Meeting.

Current Business:

Historian: files are up to date. Information on when the Bandon Library became "official" was provided and included in Merle's article. Steve said that the City decided to begin funding the library in approximately 1937 at \$730 annually.

Rosalyn had asked the State Library when the state recognizes the Bandon Library formed as a library. She would like to have an open house to show off the new flooring, new door, new quilt-hanging system, etc. She is thinking towards September, which is "Get A Library Card Month."

Neverending Book Sale: \$426 has been earned so far in March.

Movie Night: This month's movie was *Charlotte Gray* with Cate Blanchard; 18 people attended, and it was very well received. The April movie will be *It Could Happen to You*, a romantic comedy.

Book Club: The March book club book was *My Lady Judge* by Cora Harrison April's selection is *The Cold Dish* by Craig Johnson, who will be the April 24 Title Wave author/presenter. Book club has been going well, with 6-10 people attending each meeting.

Travel Night: The March presentation was made by the Siskiyou Mountain Club on southwest Oregon's Kalmiopsis Wilderness. Marilyn said that 59 people attended. In April, there will be a presentation on the Falkland Islands by Kent Hall and Bev Minn; in May, there will be a presentation on Cuba; in June, there will be a presentation on Great Britain. One future presenter said she contacted Marilyn in response to the information in the City Manager's recent newsletter. Megan thanked Gaia Riverwood for making this suggestion.

Horty will get in touch with the Coos Bay/North Bend Libraries about licensing for travel films. If a film is not copy-righted, it can be shown without a license.

Website: There is no new information.

Publicity: The BLFF brochure was revised, printed, and taken to the library to given out with the BLFF newsletter to people who receive new library cards.

The BLFF Facebook page now has 255 'likes.' Each event posting receives over 250 views on average. Last night's Travel Night reached 433 people; the current art gallery post has reached 481 people. The BLFF Facebook page has been an excellent source for sharing information on BLFF programs.

Art Committee: Tracy has started a Facebook page for the art gallery; there are already over 100 people following this page. She is including information on current, past, and future presenting artists, and general art history. Artists may post information as well.

May will be an art show of the Bandon High School art students. Tracy will use money from the art budget paid by the BLFF to purchase art supplies for the students who participate.

There will be an artists reception this Sunday.

The annual mosaics show will be on display June-July. Tracy has booked artists for all but four months of 2018. Two painters whose work has been displayed in the Bandon Library Art Gallery have recently sold two original paintings to a local collector for serious money.

New Business:

Other: Rosalyn said that Raya, a new library staff person, will be the "Tech Thursday" person available to help library patrons from 2-4 pm each week in the Logan meeting room. Megan suggested that Rosalyn share this information with Cyberlynx.

Barbara was able to speak with Julie Miller, Chamber of Commerce Executive Director, about renewing BLFF membership in the Bandon Chamber of Commerce. Does the BLFF Board want to do this? Megan made this motion, Horty seconded, and the Board agreed. Barbara will be the contact person.

The next BLFF Board meeting will be held Tuesday, April 25, 2017 at 10:00 am. The annual meeting will be May.

The meeting adjourned at 11:40 a.m.

Megan Maloney, Secretary